

WHITE PINE COUNTY
NEVADA AGRICULTURAL DISTRICT 13
MINUTES OF SEPTEMBER 8, 2021

Members Present
Kathryn Brunson (Chairman)
Bill Panagopoulos (Co.
Chairman)
Pete Mangum
Tabatha Hamilton
Martin Troutt
Travis Godon
Karen Wines

Members Absent

Guests Present
Kayla Couch (Secretary)
Shane Parman

A. Call to order - Called to order at 6:00pm by Chairman Kathryn Brunson.

B. Pledge of Allegiance - 6:00pm

C. Public Comment Period – None

D. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Martin Troutt to approve the agenda/flexible agenda, Travis Godon seconded the motion and the motion was carried.

E. Review and Approve Minutes (for possible action) - A motion was made by Travis Godon to approve the minutes for the **August 4, 2021** meeting. Tabatha Hamilton seconded the motion. Martin Troutt and Bill Panagopoulos abstained and the motion was carried.

F. Reports -

a. Financial Statements – Financial statements were received by Courtney Thornal via email at 2:26pm on 9/8/21. Tabatha Hamilton sent the last monthly budget and informed the Board that the budget augmentation was approved at the last county commissioner meeting. Kathy Brunson announced that she could get the monthly bank statements, and asked if the Board would like to review them each meeting. Bill Panagopoulos voiced that maybe a quarterly review instead of a monthly review of bank statements would be more efficient. Kathy also announced that the PO Box that the statements are addressed to is due for renewal. Kathy quoted the Board around \$75.00-\$100.00 for renewal for one year. Bill asked if the PO Box is necessary. Kathy replied that it is not and that she could have the address changed to the county finance office. Bill voiced that he was not comfortable with the finance office being the new change of address. The Board discussed address locations and agreed to have it sent to the county clerk's office where all other correspondence is addressed. Kathy announced that the bank will need 4 signatures from the Board. Kathryn Brunson, Tabatha Hamilton, Travis Godon and Bill Panagopoulos were nominated to sign under the Ag. District 13's bank account.

b. Budget –Bill Panagopoulos received quotes for the multi-use barn area and cover for the livestock area. Pete Mangum met with the representative who put together quote for both areas. Bill recalled that the Board had set aside \$120,000 in the original budget for the multi-use barn. Bill announced that there has been an increase in pricing since originally researched. Bill passed around the quotes that reflected a price of \$173,000.00-\$174,000.00 for the multi- use barn and around \$141,000.00, which in his opinion was way outside the budget range. Travis Godon asked if it was just a pole barn type of structure and if so he felt that there may be a cheaper option. Bill replied that it would be a pole barn structure however the issue is that Board is obligated to pay davis bacon wages. Tabatha thought she recalled anything under \$100,000.00 wouldn't have to be paid under the davis bacon

wage. Bill recalled a new roof costing \$6,000.00 the Board paid for, and paid for it under the Davis Bacon wage and wasn't sure that was correct. Bill asked for the Board's thoughts about augmenting the budget or postponing the project. Martin asked where they could augment the budget. Kathy responded that there would be no room in the current budget to do such changes. Tabatha asked what happens to the end balance savings if it is not spent. Bill and Kathy answered that there is 100% carry over. Tabatha asked if we could transfer those funds over to capital improvements. Bill explained that traditionally they have kept emergency savings in case dramatic repairs needed to be made on moment's notice and didn't feel comfortable dipping too far into the savings account. Martin felt that it would be in the best interest to postpone the project and budget another year when it's more affordable. The Board agreed with Martin's statement.

c. Updates from Tour and Rec. – No new reports.

d. Updates from Commission Liaison – No new reports.

e. Updates from White Pine Horse Races – Tabatha Hamilton reported that she attended the last Horse race committee meeting and that they had addressed repairing the corner fencing around the track with 6ft tall fence to keep horses from going over in the future. Martin believed that part of the SNPLMA project, was to revamp the race track. Kathy confirmed that SNPLMA only pertains to the inside railing. Tabatha said she had mentioned the SNPLMA project and that if parts of the track needed to undergo construction, she suggested repairing it then. The Horse Race Committee insisted on the fence repair happen before the SNPLMA project so that during next year's race they have no concerns. Tabatha mentioned that Cody Coombs has more information on what the committee wants as far as repairs. One of the other items Tabatha mentioned was cabinets put in the paramutal building to keep electronics cool. Tabatha said Bill Calderwood suggested a work order be placed and believes that is in the works. Tabatha mentioned there were issues with volunteer sheets being filled out and insurance covering damage during events. Shane Parman said he was reprimanded for the volunteer sheets not being signed. Shane voiced that he does not receive a list of people who volunteer under each entity. Shane did suggest giving each entity copies of the form and making it their

responsibility to have them signed by the volunteers that they recruit, along with stations containing binders with forms so that those recruited on site are covered as well. The Board agreed that, that was a lot for Shane alone to cover. Tabatha reported that Cody Coombs said the poles on the inside of the track needed to be higher and that dirt could be removed around the track to temporarily fix it until the SNPLMA grant covered repairs. Martin said he had offered this service before however it was declined by the committee. Martin also said that the funds for the repair should come from the Horse Race Committee's budget. The Board discussed making sure all entries attend the Ag. Meeting before and after the fair weekend to ensure all requests are communicated and fulfilled. Tabatha asked if there was a special contract just for fair weekend that including both the entity participating and the Ag. Board's expectations. Martin suggested tabling the horse race reports until a represented was able to attend. He also said he would like to see an agenda item regarding contracts and forms.

f. Beta Sigma Phi- No new reports.

g. Updates from White Pine Productions – Martin Troutt reported that the Ranch Rodeo was a success and that he did not have any financial information. Martin mentioned how all the events worked out smoothly between races and said the communication between the Horse Race Committee and the Ranch Rodeo could've been a little better.

h. Fireman's Dinner- Pete Mangum had no new information but had not heard any complaints. Bill Panagopoulos said from his perspective that it looked well attended.

i. Updates for 4H – Pete Mangum reported the Alex had resigned and the job position has been posted.

j. Updates for Jr. Livestock- Pete Mangum reported that the livestock event was extremely successful and that they sold the most expensive steer in his time, selling for \$6.25 a pound. He also mentioned that grand champion hog went for \$22.00 a pound.

G. SNPLMA (for possible action)- Tabatha Hamilton reported that she will hear more information this month and will have an update at October's meeting.

H. Correspondence (for possible action) – No new correspondence.

I. Payment of Bills. (for possible action) – Secretary services for the month of September in the amount of \$150.00. Travis Godon moved to pay the bills, Bill Panagopoulos seconded the motion, Tabatha Hamilton abstained and the motion was carried.

J. Social Media (for possible action)- Tabatha Hamilton suggested posting the vacant seats on the Board. Kathy Brunson said she would update events and add admin rights to other members of the Board. Martin Troutt suggested posting the success of fair weekend.

K. Capital Improvements (for possible action) –

- a. **Highway signage** – Pete Mangum announced that the Golf Course committee has not meet yet and that they are currently waiting to hear back from them to move forward.
- b. **Multi-use livestock barn** – Refer to item b (budget under reports)
- c. **Type 2 material for south arena and parking area** – No new reports, Martin Troutt announced that he had submitted a P/O to the County. Martin said he would like to work this project in phases after the last event of the year. He also said he would be putting in a leach pad area near where the old water truck is parked. Martin said he would volunteer his time however it will cost some in equipment use.
- d. **Upgrades to the concession stand** – No new reports, tabled until update on SNPLMA.
- e. **Discussion on upgrades to the upper corrals and continuous fencing around the area.**- No new reports, tabled until update on SNPLMA .

L. Future Agenda Items (for possible action) – Discussion/ action review and approve contracts and forms.

M. Next meeting date (for Possible Action) – Anticipating the next meeting to be scheduled on the date of October 6, 2021.

N. Public Comment Period – Amanda Panagopoulos brought to the Board’s

attention that they would like to host a Copper Days rodeo event. She explained that this event would go to a charitable cause to help a member of the community with medical expenses as well as help host an annual senior pro rodeo. Tabatha Hamilton mentioned that she received the contract that was submitted. Amanda explained in detail how the senior pro rodeo and the scheduling works so that they could book future events.

O. Adjournment (for possible Action) - Kathryn Brunson adjourned the meeting at 6:55 PM.

WHITE PINE COUNTY
FAIR AND RODEO GROUNDS BOARD
MINUTES OF SEPTEMBER 8, 2021

Members Present
Kathryn Brunson (Chairman)
Bill Panagopoulos (Co.
Chairman)
Pete Mangum
Tabatha Hamilton
Martin Troutt
Travis Godon
Karen Wines

Members Absent

Guests Present
Kayla Couch (Secretary)
Shane Parman

A. Call to order - Called to order at 6:55 PM by Chairman Kathryn Brunson.

B. Public Comment Period - None.

C. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Martin Troutt to approve the agenda/flexible agenda, Tabatha Hamilton seconded, and the motion was carried.

D. Review and Approve Minutes (for Possible Action) - A motion was made to approve the minutes for the August 4, 2021 meeting by Travis Godon, seconded by Pete Mangum. Martin Troutt and Bill Panagopoulos abstained and the motion was carried.

E. Discussion/Action on Non Equine/Livestock event Approval (for possible action)-Tabatha Hamilton mentioned that the communication between the Ag. Board and Courtney Thornal and needed to be addressed so that both are on the same page. Kathy Brunson said she would meet with her to discuss and action plan to communicate as well and fill out signature rights for contracts.

F. Reports (for possible action) -

- a. **Update on High / Jr. High School Rodeo-** Martin Troutt said that he would like to see a pre and post inspection,

- b. **Update from the Maintenance Department** – Shane Parman reported that the monthly stalls were all full. Pete Mangum asked what the livestock team should do with the piles of manure up at the 4H area. Martin said that the road department has plans to take care of it with larger equipment, that way Shane did not have to make several dump loads to dispose of the piles. Pete also suggested digging out part of the bank in that area and parking a dump truck there during clean up. Martin suggested to Pete putting in a work order to have that done. Tabatha Hamilton also informed the Board that all maintenance bill should be turned into Courtney Thornal to avoid double payment. She mentioned that the oxygen for a welding repair invoice was submitted to the financial office, when really it should've been sent to Courtney at the road department.

- c. **Safety Issues-** No new reports.

- d. **Special Events** – White Pine High School Rodeo September 4, 2021
Copper Days Rodeo October 1, 2021.

- e. **F. Future Agenda Items** – Copper Days Rodeo under reports. Shane Parman mention he would like to become full time. This year he announced that there was not temporary or seasonal help and wanted to address this before budget time. Bill and Kathy both agreed it needed to be discussed. Kathy also mentioned that she would like to discuss more item before budget time. Martin entertained the idea that members should take notes and do reach on projects for the next year and be prepared for budget season.

f. G. Public Comment Period – None.

G. Next Meeting Date (for possible action) - Anticipating the next meeting to be scheduled on the date of October 6, 2021.

H. Adjournment (for possible Action) - Kathryn Brunson adjourned the meeting at 7:08PM.