

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, August 1, 2023

Time: 1:00 p.m.,

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Greg Rivero, Airport Manager Bill Calderwood

Also Present: Commissioner Janet VanCamp, Commissioner Laurie Carson, Tim Keough, Ken Moen with Armstrong Consultants (phone) and Secretary Lori Romero **Absent:** Dan Netcher

CALL TO ORDER

Tim Parish called the meeting to order at 1:00 p.m.

COMMENTS FROM THE PUBLIC

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

July 11, 2023 – Mike Coster made the motion to approve the minutes. Greg Rivero seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report – Tim Parish

The usage report for July was presented. Increase in enplanements due to lots of traffic. Chairman Dan Netcher took over running the meeting.

3. INFORMATION ONLY: Report on Airport Operations

Airport Manager Bill Calderwood gave his contact information to the board members.

A. Crosswind Runway

B. Monthly review of lease and rental agreements, including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees

Airport Manager Bill Calderwood reported he will meet with County Manager Mike Wheable and Armstrong Consultant representative Nadine to look over the work that was completed on August 7th. He will get with the County Road Department to use equipment to finish project 12/30. The contractor picked up the materials that had been left behind.

Bill Calderwood is working with the County Recorder's Office regarding fees that are collected and get clarification on the time period covered. Fees are collected but don't specify the dates covered by the payment.

There is \$640 left from the grant for the HVAC for the crash building. The balance of funds will be used for a water hydrant to be installed for the gliders to access.

Bill Calderwood reported there are three NOTAMS left open and the FAA has to remove them. The FAA will fly over to determine when to remove them. Armstrong Consultant Ken Moen referred to NOTAM Manager Website for airport managers. He will get the information to Bill to sign up for training.

The courtesy car is available for use. Keys are in the lock box for the Jeep. Cameras will be installed to capture the person accessing the vehicle.

The beacon has been fixed. It had to be rewired.

An individual wants to build a hangar and inquired about the process. Bill Calderwood reported the only thing he could find was from 2015 the County Commission approved specs for hangar construction

at \$.10 sq.foot for raw land and \$.25 sq. foot for asphalt. Mike Coster explained there use to be 3 tiers: tier one was asphalt and plumbing, tier two asphalt access and tier three was out like Lance Gale's hangar. Commissioner Laurie Carson recommended the Airport Manager Bill Calderwood take the wishes of the Advisory Board to the Board of Commissioners if they want three tiers. Mike Coster stated the need to address fees across the board at the airport. Bill Calderwood will address the County Commission for clarification on the tiers. Mike Coster stated the cost for the three tiers needs addressed. Armstrong Consultant Ken Moen stated according to airport property management current 2023 proposed cost for raw is .13 as the low with .32 as the high. He suggested asking for a letter of intent spelling out his needs and terms. Can use CPI or similar as other airports for increases. Mike Coster indicated his lease is for 5 years but at 5 years if he chooses to renew there is a CPI built in. A work order has been put in to request thumb turns be installed on doors in the terminal building and to get the light in the parking area working. Bill Calderwood is working with Tri-County Weed to get a cost to have the airport grounds sterilized instead of just killing the weeds. The airport cost would be 20% of the total. Mike Coster suggested the area around hangar 1 needs the weeds addressed bad. Bill Calderwood stated he had conversation with NOAA regarding weather at 91% accuracy. ASOS is reported to be down a lot. Mike Coster stated the ASOS has not worked consistently correct for over 2 years. Tim Parish explained it is an issue between the FAA and the weather station. Mike Coster inquired if the doors on hangar 1 could be fixed. The doors are hanging up and maybe adding more damage.

4. INFORMATION ONLY: Update on the Great American Eclipse- October 14, 2023

Greg Rivero had no report at this time. The next meeting is August 9th.

5. INFORMATION ONLY: Updates/Reports from County Representative

Commissioner Janet VanCamp stated she is planning on attending the Wendover Air Show on August 26, 2023.

6. RECOMMENDATIONS: For County Commission Agenda Item

Airport Manager Bill Calderwood will have an agenda item to discuss the tiers and cost with the County Commission.

7. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Airport Operations & Maintenance Report; Information Only: Update on the Great American Eclipse;

PUBLIC COMMENT

Tim Keough stated he started his own business "Low & Slow Aviation LLC" and requested to be put on the next agenda. Commissioner Laurie Carson stated there was conversation at the last grazing meeting about not having an USDA pilot.

8. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board Tim Parish called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Greg Rivero seconded the motion and the motion passed unanimously. The meeting was adjourned at 1:43 p.m.

Next Meeting Date: September 5, 2023

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22	212	101	63	15	455
Nov-22	118	50	84	8	307
Dec-22	87	64	105	23	359
Yrly Total	2430	1192	921	331	5182

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-23	59	211	102	14	401
Feb-23	88	85	92	16	365
Mar-23	55	101	78	36	399
Apr-23	157	97	56	18	370
May-23	212	82	92	24	514
Jun-23	391	52	82	12	529
Jul-23	639	79	94	8	809
Aug-23					
Sep-23					
Oct-23					
Nov-23					
Dec-23					
Yrly Total	1601	707	596	128	3387