

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, July 11, 2023

Time: 1:00 p.m.,

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Greg Rivero, Dan Netcher, Airport Manager Bill Calderwood
Also Present: Commissioner Janet VanCamp, Commissioner Laurie Carson, Tim Keough, Ken Moen, Carson & Nadine with Armstrong Consultants (phone) and Secretary Lori Romero

CALL TO ORDER

Tim Parish called the meeting to order at 1:02 p.m.

COMMENTS FROM THE PUBLIC

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:
June 6, 2023 – Mike Coster made the motion to approve the minutes with the correction of the ASOS phone not working at the time of the June meeting. Tim Parish seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report – Tim Parish

The usage report for June was presented. Private plane numbers were up due to the present of the gliders.

Chairman Dan Netcher took over running the meeting.

3. INFORMATION ONLY: Report on Airport Operations

Airport Manager Bill Calderwood gave his contact information to the board members.

A. Crosswind Runway

B. Monthly review of lease and rental agreements, including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees

Airport Manager Bill Calderwood reported he had conversation with Nadine at Armstrong Consultants regarding the crack seal project completion. Nadine with Armstrong Consultants explained the crack seal project was in addition to the FAA project of maintenance of runway 18/36, taxiway and the main apron. Nadine added there is a difference of approximately \$16,000 to finish the job. Mike Coster and Dan Netcher inquired of what type of contract was awarded to complete the project, a performance or material contract. They explained a performance contract is paid once the project is finished and the material contract is based on materials.

Nadine with Armstrong Consultants stated the crack sealing of 12/30 was an additional or change order of the original contract, billed by the linear square footage and locally funded. Mike Coster stated it is not acceptable to complete $\frac{1}{4}$ or $\frac{1}{2}$ of the job and walk away. Airport Manager Bill Calderwood reported the original work on maintenance of 18/36, the taxiway and apron were completed last year and the contractor came back this year to complete the crack seal of 12/30 that was approved last year. Nadine stated they were two separate projects.

Airport Manager Bill Calderwood stated mastic crack filler was used in 2 inch wide cracks and in his observation the cracks weren't cleaned out adequately for debris for the mastic to adhere. He added there is still six pallets of mastic and one pallet of crack seal on the airport property. Carson with Armstrong Consultants responded the work that was completed passed his inspection. The weeds were

cleaned out with weed whackers and there were some areas that were cleaned out by hand of debris. Carson added the project was completed to FAA standards. Mike Coster stated his past experience with crack sealing a blower was used to clean out the crack so the material will bond with the existing asphalt.

Nadine with Armstrong Consultants stated the contract for 12/30 runway is between the contractor and the County and the standards apply to the whole airport regardless of the funding source. Mike Coster inquired if the contractor has supplied anything in writing stating they are not coming back. Nadine with Armstrong Consultants replied not in writing but verbally. This is why it needs to be decided what to do to resolve the situation to finish the project. Mike Coster recommended the County to not pay until we know what percentage of the project is completed. Carson with Armstrong Consultants stated value has been added to the airport and he would say 65 to 70% was completed based on the mastic used. Mike Coster stated the project was approved in fall of 2022 and not completed until spring of 2023, you wonder if this delay added to the condition of 12/30.

Dan Netcher stated again it comes back to the type of contract awarded to complete the project. Mike Coster inquired if the County had the documents for this project or Armstrong Consultants. Nadine with Armstrong Consultants replied both parties have copies of the documents. Dan Netcher recommended the County Manager review the contract and documents to decide how to resolve the situation. Airport Manager Bill Calderwood requested a copy of the contract be sent to him. Mike Coster inquired of Nadine if they were making a recommendation to the County on this situation. Nadine responded they recommend paying for the work completed and see what need to be completed to decide from there. Airport Manager Bill Calderwood requested a copy of Carson's (Armstrong Consultant) notes. Bill stated the County needed to know what is to be done with the six pallets of mastic and one pallet of crack seal. He added he would prefer the contractor pick it up. Nadine with Armstrong Consultants will follow up with the contractor about picking it up or abandon it.

Mike Coster stated the County needs to review the value of the job and the contracts. Dan Netcher added that someone should have been responsible for overseeing the project. Dan Netcher made the recommendation for the County Manager to look at the contract, see what we received and what we owe. Mike Coster seconded the motion.

Airport Manager Bill Calderwood reported Nadine with Armstrong Consultants had an inquiry about the ARFF truck at the Ely Airport and wanting to purchase it if it was for sale. Bill stated it can still be used and he would recommend keeping it. Mike Coster made the motion to not sell the ARFF truck. Dan Netcher seconded it. Tim Parish informed the members a newer truck could be purchased in the future with FAA funds. The truck will continue to be maintained and to have individuals trained to use it.

Airport Manager Bill Calderwood reported he has been working with the County Manager on a courtesy car and to have a camera placed by the front gate. Bill explained there will be an agreement to use the car and provide a copy of their driver's license. A code will be provided for the lock box to get the key. Bill inquired where would be a good place to park the car. Mike Coster suggested using the County parking lot south of the RSVP doo to park the courtesy car.

Bill Calderwood is working with Tri-County Weed to get a cost to have the airport grounds sprayed. The airport cost would be 20% of the total.

Mike Coster reported Nick Lopez from KOA would be getting ahold of Bill about building a hangar on airport grounds.

Bill Calderwood stated AT & T had fixed the phone, but the ASOS tower and the phone are not talking to each other. It is being worked on. Tim Parish explained it is an issue between the FAA and the weather station. Commissioner Laurie Carson inquired who is responsible and could be sued. Tim Parish explained the ASOS system.

4. *DISCUSSION/FOR POSSIBLE ACTION: Information about proposed solar panel project on or adjacent to the Ely Airport

Commissioner Janet VanCamp didn't have any additional information regarding this project than what was available at the June meeting.

5. INFORMATION ONLY: Update on the Great American Eclipse

Greg Rivero presented a poster about the event to be hung at the airport. He stated hotels in Ely and Baker are 90% full for October 14, 2023. Tim Parish stated the airport handle 30 – 40 planes with tie downs. Dan Netcher added if we were to get full we could close 12/30 for parking with a NOTAM.

6. DISCUSSION/FOR POSSIBLE ACTION: Information/Bids to be taken for Reno Air Race successor location

Mike Coster stated he foresees several locations with a couple of small events at each location until in the future one location might work.

7. *DISCUSSION/FOR POSSIBLE ACTION: Discussion of airport open house on October 7, 2023

Mike Coster stated the Young Eagles in St. George, Utah needs a couple of weeks' notice and it would be nice to cover airplane fuel to the event and lunch. To date he hasn't had any commitments. Dan Netcher reported Wendover aircraft is committed that weekend and the Utah Commemorative Airforce wants to charge plus you have to schedule. The National Guard hasn't responded. FAA has paperwork to file if you have flying displays. Commissioner Laurie Carson suggested the board plan ahead when the Commemorative Airforce is available and budget for a larger event. Mike Coster made a motion to move the event to the same time next year and budget for the event in FY 2024-2025. Dan Netcher seconded the motion. All approved.

8. INFORMATION ONLY: Updates/Reports from County Representative

Commissioner Janet VanCamp stated she had sent the information on the solar panels to be forwarded to the board members.

9. RECOMMENDATIONS: For County Commission Agenda Item

None

10. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; Airport Operations & Maintenance Report; Information Only: Update on the Great American Eclipse;

PUBLIC COMMENT

Mike Coster shared an article regarding a glider record set in Minden.

Ken Moen reminded members of the NATAC meeting on Thursday, July 13th.

11. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board Tim Parish called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 2:45 p.m.

Next Meeting Date: August 1, 2023

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22	212	101	63	15	455
Nov-22	118	50	84	8	307
Dec-22	87	64	105	23	359
Yrly Total	2430	1192	921	331	5182

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-23	59	211	102	14	401
Feb-23	88	85	92	16	365
Mar-23	55	101	78	36	399
Apr-23	157	97	56	18	370
May-23	212	82	92	24	514
Jun-23	391	52	82	12	529
Jul-23					
Aug-23					
Sep-23					
Oct-23					
Nov-23					
Dec-23					
Yrly Total	962	628	502	120	2578