

**IN A REGULAR MEETING OF THE WHITE PINE COUNTY COMMISSION HELD ON JUNE 12, 2019
IN THE COUNTY LIBRARY CONFERENCE ROOM IN ELY, NEVADA**

The Following Were Present:

County Commission

Richard Howe, Chairman
Travis Godon, Vice-Chairman
Ian Bullis, Commissioner
Shane Bybee, Commissioner
Nichole Baldwin, Clerk of the Board
Susan Lujan, Deputy Clerk

County Officials

Tim Bunch, Human Resources Director
Elizabeth Frances, Finance Director
Ralph McClintock, Interim Fire Dist. Coordinator
Scott Henriod, WPC Sheriff
Jennifer Farnworth, IT Specialist
Mike Wheable, District Attorney
Bill Calderwood, Public Works Director
Kristi Rozich, Aquatic Facilities Director
Lori Romero, Library/Sr. Center Director
Lance Gale, Airport Manager
Brad Christiansen, Building Official

Also Present

Donna Bath, NNRDA
Geri Wopschall
George Chachas, KGVT-10
Carol McKenzie
Cynthia Angelopoulos, McGill
Laurie Carson
Ross Rivera, Ely Fire Chief
William Butts, Water Advisory Committee
Frederick Partey, KDHM/WAC
B.J. Almberg, Basin Engineering

Chairman Richard Howe called the meeting to order at 9:07 a.m. Commissioner Ian Bullis led the Pledge of Allegiance.

MOMENT OF SILENCE/SILENT INVOCATION

This was duly observed.

PUBLIC COMMENT

Mr. George Chachas asked that since NDOT will be working on Veterans Blvd, will the street standards be met at the Aquatic Center, and ADA be addressed? He is also requesting that the Business License fees that were collected by the County be returned. He added there needs to be a non-disclosure clause included when the County gets Federal loans or grants; he pointed out that we can't discriminate. He continued to note lack of ADA compliance and how the street widths aren't meeting standards at Park Avenue and Avenue K access; also there are no ADA standards on Avenue I up to Great Basin Blvd., nor are they on Avenue O going down to Motel 6. He asked about the liquor license on today's agenda, and if the applicants have a Federal liquor tax stamp or a business license. Mr. Chachas last advised that a local newspaper needs to report local news.

Chairman Richard Howe advised that NDOT had an emergency and they won't be able to present today; some of Mr. Chachas' concerns won't be addressed until they return. Chairman Howe continued that the State came through with \$5 million of the \$10 million that the County had requested for the Justice Center, and we're very appreciative of everyone involved with helping us to achieve this. A letter of thanks will be going out to those people, which he noted is listed under Finance Director Elizabeth Frances' items today. He read the list of people into the record, and what they did for us in order to push this financing through; Director Frances added that the District Court Judges had also spent much time on this.

At 9:17 a.m., Chairman Richard Howe recessed the regular Commission meeting and opened the Fire Commission meeting. At 10:07 a.m., Chairman Richard Howe adjourned the meeting of the White Pine County Fire Commission to reconvene the regular County Commission meeting.

9:45 A.M. – NEVADA DEPT. OF TRANSPORTATION

PRESENTATION/DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF THE NEVADA DEPARTMENT OF TRANSPORTATION'S ANNUAL WORK PROGRAM

Due to an emergency, NDOT was unable to attend and present today. Per advice from legal counsel, Commissioner Ian Bullis made a motion to table this agenda item as well as the next. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO VALIDATE THE TOP TWO CONCERNS AS PRESENTED BASED ON PREVIOUS DISCUSSIONS

This agenda item was tabled, included in the above motion per advice from legal counsel.

10:00 A.M. – BARCAS STUDY

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO SEE FUNDING FROM THE COUNTY, STATE, AND OTHER FEDERAL FUNDING AGENCIES TO UPDATE THE BARCAS STUDY/REPORT WITH FOCUS ON THE STEPTOE VALLEY AQUIFER AND THE ADJACENT AQUIFERS. IF FUNDING IS FOUND, WORK WILL BE COMPLETED BY THE DRI WHO RESIDES AT UNR. THESE ARE INDEPENDENT AGENCIES WITH A GOAL OF HELPING THE STATE OF NEVADA AND COUNTIES MAKE SCIENTIFICALLY DATA DRIVEN DECISIONS

Mr. Frederick Partey is here today as a member of the Water Advisory Committee, on which he has been serving for nearly 2 years. One of the mandates of that committee is to ensure we always have water in White Pine County, not only for the citizens but also for our trades and business. He cited the BARCAS study done in 2000, stemming from SNWA trying to get water from Spring Valley and the impacts on Steptoe Basin. There was also a study done in 2007, looking at the larger aquifer which is in both Nevada and Utah, performed by USGS and the DRI (Desert Research Institute). Mr. Partey noted the Lincoln County Conservation and Redevelopment Act which was in the narrative, listing the main focus of the study being that of controlling groundwater flow and its distribution. The conclusion of the study noted that if the SNWA pipeline was to go forward, the water would be impacted in various valleys as a result. An EIS was done and one conclusion stated there would be no impact from the Steptoe Valley into either Lake Valley or Spring Valley. The BARCAS study was looking at a large area and they did a water budget; however, its 15 years old, so the data references are outdated. The study needs to be redone in order to discover if there will truly be an impact in White Pine County, as he explained. The Water Advisory Committee would like the County to find some funding in order to update this study, as we need updated statistics in order to support our legal stance. He has contacted DRI and they are willing to help us find funding for this, as it would go a long way in supporting our water defense. In reply to a query from the Board, Mr. Partey advised the study would cost from \$150-200,000; while other funding will be sought, he noted that the County needs "to have a piece in the game." District Attorney Mike Wheable noted that pumping should produce a revenue source for the County; we've previously dedicated that revenue source to help our position on this project. Mr. Partey noted that the drawdown isn't noted at this time; however, \$50,000 has been dedicated for the water attorney's fees. There followed a discussion whereby a water model had shown pumping would result in a 100' drop in our water basins; but that model is 15 years old, and there have been many more wells drilled since that time; more accurate data is needed. D.A. Wheable advised that a motion to support this for now would be in order, and then when we get the hard data we can work on the funding. Commissioner Travis Godon made a motion that White Pine County will support this BARCAS study update, and when the Water Committee comes back with the dollar amount we can address it at that time. Commissioner Shane Bybee seconded. Motion carried. It was noted that WPC Clerk Nichole Baldwin would draft the letter. Water Advisory Committee Member William Butts suggested several things that will need to be included in the plan, "so that we can prove that we're planning for the future."

At 10:26 a.m., Chairman Richard Howe recessed the Commission meeting for a break. The meeting was reconvened at 10:36 a.m.

10:30 A.M. – BUILDING AND PLANNING

PUBLIC HEARING/DISCUSSION/FOR POSSIBLE ACTION – THE WHITE PINE COUNTY BOARD OF COMMISSIONERS WILL TAKE PUBLIC COMMENT AND CONSIDER THE APPROVAL OF THE COUNTY'S INTENT TO ABATE THROUGH DEMOLITION, A DANGEROUS STRUCTURE IN LUND, NV PURSUANT TO SECTION 302 OF THE UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS

BUILDINGS, AS ADOPTED BY INCORPORATION UNDER WHITE PINE COUNTY CODE 14.05.010, IDENTIFIED AS AND LOCATED AT 87 EAST 300 NORTH STREET, LUND, NV, APN 006-012-02-06 TO BE PAID OUT OF BUDGETED ABATEMENT FUND. ALL NOTICES OF SERVICE PURSUANT TO 401.3 OF THE UNIFORM ABATEMENT CODE AND RETURN RECEIPT FROM HOMEOWNER ARE ATTACHED HEREIN. AN OPPORTUNITY FOR HOMEOWNER TO APPEAL DECISION OF DEMOLITION AND DISCUSSION OF ABATEMENT IN LIEU OF DEMOLITION BEING PRESENTED. PURSUANT TO NRS 244.3605(5), THE COUNTY RESERVES THE RIGHT TO MAKE THE COSTS OF DEMOLITION INCURRED BY THE COUNTY A SPECIAL LIEN ASSESSMENT AGAINST THE PROPERTY

Building Official Brad Christiansen cited photos of this area he had received earlier; the pictures indicate what has already been demolished, but no date provided as to when the rubble will be removed; therefore he finds it necessary to proceed with this. District Attorney Mike Wheable advised that if an abatement date is given, and the homeowner doesn't comply by that date, then the County can remove the rubble and charge the cost to the homeowner. Chairman Richard Howe opened the agenda item for public comment; there was none.

Chairman Howe suggested the motion to be made would therefore be to approve abatement of the remainder of rubble on the property, if it isn't removed within 60 days. Inspector Christiansen advised that the owner has been notified of this, so therefore the abatement deadline will be 60 days from today. He is moving forward with this, he just wants to ensure it gets done. Chairman Howe entertained a motion to abate. Commissioner Ian Bullis made a motion to abate within a 60-day timeframe. Commissioner Travis Godon seconded. Motion carried.

10:45 A.M. – WHITE PINE COUNTY SHERIFF'S EMPLOYEES' ASSOCIATION

DISCUSSION/FOR POSSIBLE ACTION/MOTION TO CLOSE THE OPEN MEETING FOR DISCUSSION WITH THE BOARD RELATED TO COLLECTIVE BARGAINING PURSUANT TO NRS 288.220

At 10:40 a.m., Chairman Richard Howe recessed the regular Commission meeting. Chairman Howe asked for a motion to close the County Commission meeting and go into Closed Session. Commissioner Ian Bullis made a motion to close the County Commission meeting and go into a Closed Session. Commissioner Travis Godon seconded. Motion carried. The public left the meeting room, after which the discussion related to collective bargaining commenced.

At 10:49 a.m., Commissioner Shane Bybee made a motion to close the Closed Session and reconvene the regular Commission meeting. Commissioner Ian Bullis seconded. Motion carried.

PUBLIC HEARING/DISCUSSION – THE WHITE PINE COUNTY BOARD OF COMMISSIONERS WILL TAKE COMMENTS FROM THE PUBLIC ON THE PROPOSED AGREEMENT BETWEEN WHITE PINE COUNTY, NEVADA AND THE WHITE PINE COUNTY SHERIFF'S EMPLOYEES ASSOCIATION FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2022

Finance Director Elizabeth Frances noted that the Proposed Agreement had been posted along with the agenda. Chairman Richard Howe asked for public comment; there was none.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF AGREEMENT BETWEEN WHITE PINE COUNTY, NEVADA AND THE WHITE PINE COUNTY SHERIFF'S EMPLOYEES ASSOCIATION FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2022

Chairman Richard Howe entertained a motion for approval. Commissioner Ian Bullis made a motion to approve the agreement between White Pine County and the WPC Sheriff's Employees Association for the period of July 1, 2019 through June 30, 2022 as requested. Commissioner Travis Godon seconded. Director Frances indicated there are some formatting corrections, such as page numbers, but the contents of the agreement will not have changed. Motion carried.

At 11:24 a.m., Chairman Richard Howe recessed the regular County Commission meeting and relinquished the gavel to WPC Sheriff Scott Henriod, who opened the Liquor Board meeting as Chairman. At 11:36 a.m., Liquor Board Chairman Scott Henriod adjourned the Liquor Board meeting and returned the gavel back to Commission Chairman Richard Howe. Chairman Howe reconvened the regular Commission meeting.

ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS

COUNTY COMMISSIONERS

SHANE BYBEE, COMMISSIONER

DISCUSSION/FOR POSSIBLE ACTION/RATIFICATION OF A LETTER OF SUPPORT FOR NNRDA TO RECEIVE SUPPORT THROUGH GOED TO UTILIZE THEIR ECONOMIC SUPPORT SERVICES AS OUTLINED IN NRS 231.009 AS REQUESTED BY RFP 19-10

Commissioner Shane Bybee advised this was be a letter of support for the NNRDA to utilize services from GOED, as he explained. This was sent, and the Board just needs to ratify it. Commissioner Ian Bullis made a motion to ratify the letter of support for NNRDA in order for them to receive services through GOED as requested. Commissioner Shane Bybee seconded. Motion carried.

ELECTED OFFICIALS

CATHERINE BAKARIC, TREASURER

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF RESOLUTION 2019-22 TO LEVY AD VALOREM TAX RATES FOR COUNTY FUNDS FOR FY2019-2020

Finance Director Elizabeth Frances advised this is an annual request in order to levy the ad valorem tax rates for the County. She added this is consistent with the budget process. Commissioner Travis Godon made a motion to approve Resolution 2019-22 to levy ad valorem tax rates for County funds for FY2019-2020 as requested. Commissioner Ian Bullis seconded. Motion carried.

Richard Howe, Chairman
Travis Godon, Vice Chairman
Commissioner Shane Bybee
Commissioner Ian Bullis

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Nichole Baldwin, Ex-officio Clerk of the Board

White Pine County
Board of County Commissioners

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RESOLUTION # 2019-22

RESOLUTION TO LEVY AD VALOREM TAX RATES FOR COUNTY FUNDS FOR FISCAL YEAR 2019-2020

WHEREAS, White Pine County has established its 2019-2020 budgeted expenditures for certain funds to provide services to its citizens;

WHEREAS, these certain funds require Ad Valorem revenue for their operation;

WHEREAS, the Ad Valorem revenues are assessed by tax rates on real and personal property and certified by the Nevada State Tax Commission;

NOW THEREFORE BE IT RESOLVED that White Pine County shall levy the following tax rates for the funds specified. The tax rates will be effective for the Fiscal Period beginning July 1, 2019 and are stated by the number of cents for each \$100 of assessed value of property levied for the following funds:

General Fund	1.6199
Emergency Medical Service	0.0350
Senior Citizen Center	0.0500
Accident Indigent	0.0150
Agriculture District #13	0.0350
Agriculture Extension	0.0100
China Springs Youth Facility	0.0061
County Indigent	0.0700
State of Nevada Indigent	0.0500
Capital Improvements	0.0500
TOTAL COUNTY	1.9510
White Pine School District -	0.7500
White Pine School District - Debt	0.2490
TOTAL SCHOOL	0.9990
Hospital	0.5400
State	0.1700
TOTAL COUNTY OVERALL	3.6600
City of Ely	0.0000
Lund Town	0.0000
Ruth Town	0.0000
McGill Town	0.0000
GRAND TOTAL TAX RATE	3.6600

IT IS HEREBY RESOLVED that the Clerk of the Board of County Commissioners shall forward the necessary documents to the Department of Taxation, State of Nevada.

PASSED, ADOPTED, AND APPROVED the 12th day of June, 2019

AYES: 4

NAYS: —

ABSENT: —

BY: 
Richard Howe, Chairman of the Board


Shane Bybee, Commissioner


Travis Godon, Commissioner


Ian Bullis, Commissioner

ATTEST: 
Nichole Baldwin, White Pine County Clerk

NICHOLE BALDWIN, COUNTY CLERK

DISCUSSION ONLY: REGARDING 8 (EIGHT) OPEN MEETING LAW COMPLAINTS RECEIVED ON MAY 24, 2019

It was noted this had been discussed during the Fire Commission meeting. No action is needed.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF THE REQUEST FROM RALPH MCCLINTOCK TO RESIGN FROM THE GOLF ADVISORY BOARD

WPC Clerk Nichole Baldwin advised Ralph McClintock had submitted his resignation letter to Golf Advisory Board Chairman Kevin Robison; this is asking the Board to approve that request. Commissioner Ian Bullis made a motion to approve the resignation request from Ralph McClintock from the Golf Advisory Board. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/DIRECTION FROM THE COMMISSION ON THE MAY 8TH APPROVAL TO SUBMIT A 300 TO 400 WORD ARTICLE ABOUT WHITE PINE COUNTY FOR THE OFFICIAL NEVADA DAY PROGRAM

WPC Clerk Nichole Baldwin explained that the State had sent the Commissioners an invitation to participate in the Nevada Day Program. One way we could do that is for us to submit an article about White Pine County, which will be included in the official program. Following some discussion, Commissioner Shane Bybee made a motion to request Mr. Sean Pitts, of the White Pine Museum, to write this letter. Ms. Laurie Carson felt that Mrs. Donna Bath would also be an excellent choice for this, perhaps as backup. Commissioner Ian Bullis felt we could also put a spin on it to entice people to relocate here. Following further discussion, Commissioner Shane Bybee rephrased his motion to contact Mr. Sean Pitts, Mrs. Donna Bath, and Mr. James Beecher regarding writing the article on White Pine County for the Official Nevada Day Program. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/DIRECTION FROM THE COMMISSION ON THE MAY 8TH APPROVAL TO PARTICIPATE IN THE NEVADA DAY PARADE WHOSE THEME THIS YEAR WILL BE "NEVADA COUNTIES – 100 YEARS" IN CARSON CITY ON NEVADA DAY 2019

Clerk Baldwin continued that we could also participate in the Nevada Day Parade, by putting in a float or some other way. Commissioner Ian Bullis advised he will be there, as the Marching Band from the Learning Bridge Charter School will be performing in the parade. He was sure they wouldn't mind doing a dual representation of the County as well, perhaps by performing a song; he was willing to look into these ideas. Commissioner Travis Godon made a motion that Commissioner Ian Bullis will represent White Pine County in the fashion he sees fit, in the Nevada Day Parade. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO SEND ONE OR MORE COMMISSIONERS TO A NACO BOARD OF DIRECTORS MEETING ON JUNE 27, 2019 IN CARSON CITY REGARDING THE NEVADA DAY PARADE

Clerk Baldwin noted that the invitation also provided for 1 or more Commissioners to attend the NACO Board of Directors meeting on June 27th to discuss the Nevada Day Parade. Commissioner Ian Bullis offered to do that, he would just need the particulars of the meeting. Clerk Baldwin noted there is funding in the Commission's budget to go there, and she will make his travel arrangements. Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to send Commissioner Ian Bullis to the NACO Board of Directors meeting on June 27th regarding the Nevada Day Parade. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO SEND ONE OR MORE COMMISSIONERS TO THE 84TH ANNUAL NACo CONFERENCE SCHEDULED FOR JULY 12-16, 2019 IN CLARK COUNTY. THIS IS REQUIRED IN ORDER TO PARTICIPATE IN THE ASSOCIATION'S ELECTION OF OFFICERS AND VOTING ON POLICY

Clerk Baldwin noted that former Commissioner Steve Stork was the liaison for NACO/NACo, and either Commissioner Bullis or Godon was the alternate. Following some discussion of the Commissioners' calendars, both Commissioners Bullis and Godon advised they could go. Finance Director Elizabeth Frances pointed out that in the budget, only the NACO meeting was covered; perhaps that could be amended to fulfill this need and do a budget revision to allow for that. Chairman Richard Howe advised we could do a motion to authorize both Commissioners to attend, and we should have another Commissioner on board by that time, he felt. Following brief discussion, Chairman Richard Howe entertained a motion for approval. Commissioner Travis Godon made a motion to send Commissioners Ian Bullis and Travis Godon to the NACo meeting from July 12-16 in Clark County, with adjustments being made in the

budget to allow for that; if the new Commissioner isn't on board by that time, then just one Commissioner would attend. Commissioner Shane Bybee seconded. Motion carried.

DEPARTMENT HEADS

LANCE GALE, AIRPORT MANAGER

DISCUSSION ONLY: PRESENTATION OF THE STAKEHOLDERS FAA AWARD

Airport Manager Lance Gale thanked Commissioner Shane Bybee for letting him represent White Pine County at the FAA meeting last week. He explained that the Friday before, he had received a call that we were selected as the top Airport for the entire Western Pacific Region. He added that there were 3 Airports that were selected and recognized, and we were the top one out of all 500 Airports represented there! The other two, he advised in reply to a query from the Board, were Prescott, Arizona for their Part 139; and also the Airport in Guam. He read the Certification of Recognition into the record, and advised Mr. Kurt Schaefer of the FAA Secretary's Office had presented this to White Pine County. He added this was televised, so we were recognized nationally as well. Specifically, Manager Gale noted that we were the only Airport to complete our Airport runway by the required deadline; it was "humbling" for him to accept this award in front of 500 other Airport representatives! He continued that there were two "waves" of selectivity: We were the only Airport in Nevada to get the funding out of the first wave. Nevada also received some of the funding from the second wave, namely the Reno and Hawthorn airports. In reply to a query from Commissioner Ian Bullis, Manager Gale will upload this recognition onto our County website. Commissioner Shane Bybee noted that this reflects Manager Gale's commitment to giving the best that the County has to offer; he really appreciated that. And he emphasized that we were the only Airport who completed their project on time! Chairman Richard Howe asked about the abandoned airplane; Manager Gale advised that he will come and update the Board about this, as someone is looking to buy it. He added that since he was denied expenses to cover his trip to attend the FAA meeting, he will pay for it out of his own pocket.

LORI ROMERO, SENIOR PROGRAM DIRECTOR

DISCUSSION/FOR POSSIBLE ACTION/RATIFICATION OF NUTRITION SERVICES INCENTIVES PROGRAM (NSIP) SUPPLEMENT FUNDING IN THE AMOUNT OF \$3,333 FOR COMMODITIES, WITH NO COUNTY MATCH

Library/Sr. Center Program Director Lori Romero advised she doesn't apply for this grant, it just comes regularly to us. It's based on a formula that we provide to the USDA at the beginning of the fiscal year, she noted. Commissioner Ian Bullis made a motion to ratify the NSIP supplement funding for \$3,333 for commodities, with no County match. Commissioner Travis Godon seconded. Motion carried.

TIM BUNCH, HUMAN RESOURCES DIRECTOR

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO POST POSITION FOR PARTS MAINTENANCE SHOP COORDINATOR DUE TO VACANCY EFFECTIVE SEPTEMBER 2ND, 2019

Human Resources Director Tim Bunch advised he had discussed this with Public Works Director Bill Calderwood in order to get this posted as soon as possible. Given the timeframe, recruitment, and the training needed, he felt there would be a 2-week transitioning timeframe from our current Parts Manager over to the new position. Finance Director Elizabeth Frances noted that while this isn't budgeted for, they would be coming in at a lower rate; there is adequate budget to cover. Chairman Richard Howe added that he also met with Director Calderwood and ascertained it's a necessary position; plus, it's already in the budget and not a newly created job. The pay would go down from Grade 127 to Grade 125, it was noted. Chairman Howe entertained a motion to approve. Commissioner Ian Bullis made a motion to post the position of Parts Maintenance Shop Coordinator as requested due to the vacancy coming up September 2, 2019. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF JOB DESCRIPTION FOR GRANT WRITING POSITION PURSUANT TO FY2020 BUDGET DISCUSSIONS

Director Bunch advised that per previous discussions regarding the need for a grant writer, he discussed this with Finance Director Elizabeth Frances regarding funding. This would be partially funded by grants, it was noted; this person would also take care of some former EDC functions and would work with the Emergency Management Director. Commissioner Ian Bullis made a motion to approve the Job Description for a Grant Writing position pursuant to FY2020 budget discussions as requested. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO POST CONCURRENTLY INTERNAL & EXTERNALLY THE GRANT WRITING POSITION PURSUANT TO FY2020 BUDGET DISCUSSIONS AT GRADE 122, STEP X (\$16.54)

Director Bunch advised this is being requested just to expedite the process of posting for the Grant Writing position. Commissioner Ian Bullis made a motion to approve posting internally and externally concurrently for the Grant Writing position. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/APPROVAL TO POST INTERNALLY AND EXTERNALLY CONCURRENTLY FOR I.T. TECHNICIAN POSITION

Director Bunch advised that a Job Description should have been done prior to this; District Attorney Mike Wheable agreed and the agenda item pertaining to the Job Description was opened first. This was done; the Board returned to this agenda item. Following brief discussion, Chairman Richard Howe entertained a motion to approve. Commissioner Shane Bybee made a motion to post both internally and externally concurrently for the I.T. Technician position as requested. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO HIRE AN ADDITIONAL I.T. TECHNICIAN PURSUANT TO FY2020 BUDGET DIALOGUE

Director Bunch had discussed this with Director Frances regarding the need for this additional position and creating a Job Description for it; the benefit would be both of our IT people would be able to respond to calls. Commissioner Ian Bullis made a motion to hire an additional I.T. Technician pursuant to FY2020 budget dialogue as requested. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF A NEW I.T. JOB DESCRIPTION. PRIMARILY RESPONSIBLE FOR GIS/SOCIAL MEDIA/WEBSITE AND SERVICE CALLS

Per legal counsel, this agenda item was opened out of order. Following brief discussion, Commissioner Ian Bullis made a motion to approve a new I.T. Job Description for a position which will be primarily responsible for GIS/Social Media/Website and service calls as requested. Commissioner Shane Bybee seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO CONCURRENTLY POST INTERNALLY AND EXTERNALLY THE DISTRICT FIRE CHIEF/EMERGENCY MANAGEMENT DIRECTOR POSITION

Director Bunch advised this had been discussed during the Fire Commission meeting. Commissioner Ian Bullis made a motion to post internally and externally concurrently for the District Fire Chief/Emergency Management Director position as requested. Commissioner Travis Godon seconded. Motion carried.

ELIZABETH FRANCES, FINANCE DIRECTOR

DISCUSSION/FOR POSSIBLE ACTION/DIRECTION ON PARTICIPATION IN THE SIX COUNTY ASSOCIATION OF GOVERNMENTS REGIONAL PRE-DISASTER MITIGATION PLANNING PROCESS

Finance Director Elizabeth Frances advised we had received correspondence from Utah on this, requesting someone from White Pine County to participate in the process. She felt perhaps our Emergency Management Director could do this, but we don't have one right now. During the discussion, Commissioner Shane Bybee advised he would be willing to do this. Chairman Richard Howe entertained a motion to approve. Commissioner Ian Bullis made a motion to select Commissioner Shane Bybee to participate in the Six County Association of Governments Regional Pre-Disaster Mitigation Planning Process. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/DIRECTION ON PROPOSED AMENDMENTS TO THE FY2020 BUDGET BASED ON LEGISLATIVE ACTION

Director Frances advised that as this is a legislative year, once the session closes we have 30 days to amend the budget if we so desire. One of the items being considered is an amendment to reflect the additional revenues on the Justice Center project, concerning the \$5 million appropriation. She will bring the amendment back if the Board wishes her to do that. She continued that AB345 passed, which would mean automatic election changes. She discussed this with WPC Clerk Nichole Baldwin and requested some feedback, which was handed out just this morning; she feels this would involve another position in the Clerk's Office. Clerk Baldwin advised that in addition to last year's ballot question regarding automatic voter registration, people will be able to register to vote on the same day that they go to the polls. This will increase our election expenses a lot; she would need more poll workers and her current election staff would be more focused on the voter registration and full provisional ballots which would be done as needed. This will also expand the early voting times to include Sundays until 8:00 PM, which will impact her office severely. She has 1

elections employee who does voter/election work half-time, per her job description, with the other half of her time devoted to Deputy Court Clerk duties, including going to Court. Clerk Baldwin showed the impact on the handout bar chart, which shows the time spent doing things currently and how exponentially the projected impact would be. It takes approximately 30 minutes to process each voter application, she added. Due to these unfunded mandates from the State, she asked the Commission to please give her at least a half-time person that she could move into full-time; she added that this all begins in January 2020. The half-time Deputy Court Clerk wouldn't be able to go to Court, and it's difficult for 3 people to cover that as it is; this would drop the Court Clerk availability to 2. She asked the Board to help provide the services we need to provide in order to cover these mandates resulting from these legislative actions. Director Bunch asked if seasonal workers could assist; Clerk Baldwin explained that wasn't an option, as that would cause her current Clerk to move up from ¾ to full-time election work. The new Clerk would also have to be her Court Clerk year around, because her current Clerk wouldn't be able to fulfill that function any longer. She added that she's been requesting another full-time person in her office for years. Director Frances advised that she had looked into other counties and how they are handling the effects of this legislation. She found they've added additional seasonal help, some incidentals to cover provisional ballots, etc.; pretty much the issues seemed to be seasonal. Lyon County would need more poll workers and more staff in their office; Humboldt noted they would need an Admin. Clerk during the election registration period. Commissioner Ian Bullis didn't see a problem with what Clerk Baldwin is requesting, and noted we need to ensure the public they will be served well; otherwise, we would face overworked employees and overtime costs. Commissioner Shane Bybee noted that every Clerk's Dept. in these counties are looking for extra help, and there would be some legislative impacts for sure. He could support a half-time person at this time. Commissioner Travis Godon agreed. Chairman Richard Howe is looking at a half-time or full-time person; the Primary is in next June and the budget process begins in early February. In 2-1/2-3 years we will be moving into the new Justice Center. While he has no problem with the staffing, the amount of space available in the current building right now would be a problem; there's no place to put another desk, he noted. If we put an employee in there now, we wouldn't have the election for another 11 months; do we want to pay for a new position before it takes effect? Commissioner Ian Bullis noted this would start after January, which would still give us a considerable amount of time. He would suggest a motion to get the half-time person in January. Director Bunch advised that the election season actually begins in March, per discussions with Clerk Baldwin. There followed some discussion, during which it was suggested giving 90 days prior to the commencement of election season and putting the position in place during January 2020, and putting it on the agenda for the next fiscal year. Commissioner Ian Bullis made a motion to bring in a half-time employee for the Clerk's Office beginning January 2020 and re-evaluate from that point forward. Commissioner Travis Godon seconded.

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF RESOLUTION 2019-23 TO AUGMENT THE WHITE PINE COUNTY GENERAL FUND IN THE AMOUNT OF \$1,000,000 FROM UNANTICIPATED AND UNBUDGETED NET PROCEEDS OF MINERALS REVENUES TO BE TRANSFERRED TO THE SB74 FUND FOR THE PURPOSE OF THE JUSTICE CENTER PROJECT

Finance Director Elizabeth Frances advised we got \$1.1 million more than we had budgeted for, from Net Proceeds of Minerals. This is legally available for appropriation, and we are \$1 million short for completing the funding needed for the Justice Center project. She is requesting authority to move the \$1 million from the General Fund to the SB74 Fund for that purpose. Commissioner Ian Bullis made a motion to approve Resolution 2019-23 to augment the General Fund for \$1 million from Net Proceeds of Minerals revenues to be transferred to the SB74 Fund for the Justice Center Project. Commissioner Travis Godon seconded. Motion carried.

DISCUSSION/FOR POSSIBLE ACTION/DIRECTION ON CARE OF GROUNDS AT EMERGENCY OPERATIONS CENTER IN THE ABSENCE OF FIRE PROTECTION DISTRICT STAFF

It was noted this was discussed during the Fire Commission meeting; per legal advice, Chairman Richard Howe entertained a motion to table. Commissioner Ian Bullis made a motion to table this agenda item; Commissioner Shane Bybee seconded. Motion carried.

Resolution Number 2019-23

Resolution to Augment the White Pine County General Fund in the Amount of \$1,000,000 from Unanticipated and Unbudgeted Net Proceeds of Minerals Revenues to be Transferred to the SB 74 Fund for the Purpose of the Justice Center Project

Whereas, White Pine County budgeted fiscal year 2019 General Fund Net Proceeds of Mineral Revenues in the amount of \$3,079,147 and the actual amount received was \$4,190,976 exceeding budget by \$1,111,829; and

Whereas, Nevada State Legislature's appropriation of \$5,000,000 will leave the Justice Center Project underfunded \$1,000,000; and


Whereas, the \$1,111,829 of Net Proceeds of Minerals Revenues is legally available for appropriation and transferring \$1,000,000 of it into the SB 74 Fund for the Justice Center Project will allow the project to proceed.

Now Therefore Be It Resolved that White Pine County shall augment the White Pine County General Fund budget from unanticipated and unbudgeted Net Proceeds of Minerals Revenues in the amount of \$1,000,000 (001-000-31311-000) and increase the Transfers Out to the SB 74 Fund line item (001-802-58103-000) by the same amount.

It is Further Resolved that the Finance Director shall forward the necessary documents to the Department of Taxation, State of Nevada.

Passed, adopted and approved the 12th day of June, 2019.

Ayes: 4
Nays: _____
Absent: _____


Richard Howe, Chairman of the Board

ATTEST:


Nichole Baldwin, Clerk of the Board

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL TO COORDINATE WITH LCA, CORE AND THE USDA TO PROCEED WITH AN EARLY PACKAGE FOR SITE WORK ON THE JUSTICE CENTER PROJECT

Director Frances advised that since the funding is now available, we can begin the project. However, we are trying to go forward with an early site package in order to break ground as soon as possible; we could ideally get it done timely and no worries with respect to the temperatures, etc. of winter. She is working with the architects to see if we can arrange the loan structure with the USDA, since we initially had a \$17 million project but it's now up to \$22 million. She continued that we would pay our upfront money from the appropriation and move more money into the construction loan; that would require some language changes in the agreement, as she explained. District Attorney Mike Wheable added that we should lock in the current labor rates, since those will go up in October. Commissioner Travis Godon made a motion to approve coordinating with LCA, CORE and the USDA to proceed with an early package for site work on the Justice Center project. Commissioner Ian Bullis seconded. Motion carried. Chairman Richard Howe thanked the USDA for their cooperation and assistance regarding this project.

CONSENT AGENDA: DISCUSSION/FOR POSSIBLE ACTION/RATIFICATION OF CORRESPONDENCE SENT ON BEHALF OF THE WHITE PINE COUNTY COMMISSION; APPROVAL OF PAYROLL FOR COUNTY ELECTED OFFICIALS; APPROVAL OF HR TRANSMITTAL FOR PAYROLL CHANGES; APPROVAL OF BUDGET TRANSFERS WITHIN/BETWEEN FUNCTIONS/PROGRAMS WITHIN A FUND THAT DO NOT INCREASE THE TOTAL APPROPRIATION OF THE FUND

Chairman Richard Howe entertained a motion for approval. Commissioner Ian Bullis made a motion to approve the Consent Agenda as presented. Commissioner Travis Godon seconded. Motion carried.

NOTICE OF UNTIMED ITEMS

DISCUSSION/FOR POSSIBLE ACTION/APPROVAL OF MINUTES FROM THE FOLLOWING COUNTY COMMISSION MEETINGS:

Special April 30

May 8

Special May 20

May 22

Deputy Clerk Susan Lujan advised of a name correction on the attendance list, given on Page 1 of the May 22nd set of minutes. Commissioner Ian Bullis made a motion to approve these sets of minutes, with correction noted on May 22nd. Commissioner Shane Bybee seconded. Motion carried.

PUBLIC COMMENT


Human Resources Director Tim Bunch advised that a donation from Silver Lion Farms had been made for the Ely Air Races for \$5,000. When he was in the process of refunding it, they told him to keep it and use it for something beneficial for the County. He is soliciting the Department Heads to help decide what might be the best way to utilize those funds for the County. Chairman Richard Howe advised people can make suggestions and place it on the next agenda. He continued that it was earmarked for a special event in White Pine County, and we are now trying to ensure our Horse Races continue. He would like to see that money go to the Horse Race Committee. D.A. Wheable will put this on for the next Commission meeting, along with special recognition for Silver Lion Farms.

ADJOURNMENT

At 12:07 p.m., Chairman Richard Howe entertained a motion to adjourn. Commissioner Shane Bybee made the motion; Commissioner Travis Godon seconded. Motion carried.

BOARD OF COUNTY COMMISSIONERS
COUNTY OF WHITE PINE
STATE OF NEVADA

BY:



CHAIRMAN

ATTEST:


WPC CLERK OF THE BOARD