

**Library Board of Trustee  
Meeting Minutes**

**DATE:** June 9, 2020  
**TIME:** 5:30 P.M.  
**PLACE:** White Pine County Library  
Ely, Nevada

**CALL TO ORDER**

Library Trustee Bruce Eldridge called the meeting to order at 5:30 P.M. Tuesday, June 9, 2020 at the County Library.

**ROLL CALL**

Those present were Shadrach Michaels, Kathy Brumley, Diane Hansen, Sandra Robertson, Bruce Eldridge, and Director Lori Romero.

**PUBLIC COMMENT**

**Minutes of May 12, 2020** were approved. Kathy Brumley made the motion to approve. Diane Hansen seconded the motion. All approved. Sandra Robertson abstained.

**DIRECTOR AND STAFF REPORTS**

**A. Monthly Statistics**

May statistics were presented. E-Resources were promoted more than ever and were a great option for patrons during the Coronavirus pandemic. Covid 19 statistics were presented showing the number of appointments and what the appointments were for. These statistics were shared with the Board of Commissioners.

**B. FY 2019-2020 Budget & FY 2020-2021**

Lori Romero presented the monthly revenue and budget spreadsheets. It was noted three weeks are left in the current budget year. A spreadsheet for FY 2020-2021 was presented reflecting the 14% cut in the library budget. Lori Romero reported two contingency plans, one for 10% & 20% reductions are to be developed if necessary to put in place. These contingency plans are in-addition to the 14% reduction.

**C. Summer Reading Family Kits**

Lori Romero stated Library staff has been working together on 26 different STEM kits to be checked out June 15 - July 24, 2020. Participants will be able to earn tickets for drawings by various methods such as checking out books, kits, sharing their completed projects from the kits, etc. Some of the kits have

items to be returned such as glue, scissors, paint, etc. to replenish other kits. A tracking system has been developed to track the kit checkouts. Two family baskets containing games, movie tickets, swimming pool tickets etc. will be put together for the prizes at the end of the program.

**INFORMATION ONLY: Dolly Pardon's Imagination Library**

A recap on how the program operates was given. Shadrach Michaels and Lori Romero will continue to work on finding a local 501 3 (c) organization to partner with and bring more information back in the July meeting.

**\*DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval of White Pine County Library Master Plan 2020-2025**

A copy of the 2017-2022 Master Plan was reviewed and it was the consensus there were no changes to be made other than updating the cover page to the plan. Saundra Robertson made the motion to approve the White Pine County Library Master Plan 2020-2025. Kathy Brumley seconded the motion. All approved.

**\*DISCUSSION/FOR POSSIBLE ACTION: Review/Possible Approval of CIPA Policy**

Lori Romero explained a CIPA Policy is a requirement of accepting the E-Rate funding for the fiber connection. The proposed CIPA Policy and the CIPA Compliance Checklist were presented. Lori Romero noted this has not been approved by the District Attorney's office yet. The CIPA Policy is in-addition to the Internet Access Policy that is in place now and the proposed filter software is Watch Guard. Shadrach Michaels made the motion to approve the CIPA Policy contingent upon approval of the District Attorney's office. Diane Hansen seconded the motion. All approved.

**\*DISCUSSION/FOR POSSIBLE ACTION: Review/Approval of Proposed ADA Equipment to be installed in the Library Conference Room**

There was some discussion on the ADA equipment for the Library Conference Room. Shadrach Michaels explained the multi-use of the smart TV with a large screen mounted on the wall behind the conference table and have a similar audio system that is currently being used. LSTA applications are due by August 15, 2020 and this equipment would qualify. It was the consensus to have Shadrach and Lori work on more precise cost for the application to bring to the July meeting.

**APPROVAL OF VOUCHERS**

Vouchers were signed and approved in the amount of \$2992.32 for May 12 - June 9, 2020. Diane Hansen made the motion. Kathy Brumley seconded the motion. All approved.

**PUBLIC COMMENT:**

**ADJOURNMENT:** Meeting was adjourned at 6:54 PM. Kathy Brumley made the motion. Sandra Robertson seconded the motion. All approved.