

WHITE PINE COUNTY
NEVADA AGRICULTURAL DISTRICT 13
MINUTES OF FEBRUARY 2, 2022

Present:

Kathryn Brunson (Chairman)

Bill Panagopoulos (Board Member)

Tabatha Hamilton (Co. Chairman)

Karen Wines (Board Member)

Pete Mangum (Board Member)

Corey Lytle (Board Member)

Rope Ashworth (Board Member)

Kayla Couch (Secretary)

Absent:

Martin Troutt (Board Member)

Shane Parman (Fairgrounds Host)

Travis Godon (Board Member)

Guests Present:

Michael Couch (Garden State Fireworks/GBP)

Alana Wise (4H Director)

A. Call to order - Called to order at 6:05pm by Chairman Kathryn Brunson.

B. Pledge of Allegiance - 6:05pm

C. Public Comment Period – Michael Couch, representing Garden State Fireworks informed the Board that he would retrieve quotes if they were interested in hosting another firework display. Michael provided positive feedback from the public and stated that he would help with the advertising this year. Michael stated that he would suggest improvements of advertisements for the show and would

work with Kyle Horvath, with Tour and Rec. Michael suggested that radio ads and announcements at the horse race event would be a good promotion, for the fireworks.

D. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Pete Mangum to approve the agenda/flexible agenda, Karen Wines seconded the motion and the motion was carried.

E. Review and Approve Minutes (for possible action) - A motion was made by Pete Mangum to approve the minutes for the January 5, 2022 meeting. Rope Ashworth seconded the motion, Corey Lytle abstained and the motion was carried.

F. Correspondence (for possible action) – No correspondence.

H. Reports -

1. Financial Statements – Tabatha Hamilton emailed the Board the “Monthly Town Report” on February 1, 2022 at 3:12pm. Courtney Thornal emailed the Board the “Monthly Summaries” for the months of November, December and January, on February 2, 2022 at 11:02am.

2. Budget – Kathy Brunson announced that the budgets were due to the finance office prior to this meeting. Kathy asked Tabatha Hamilton if she had signed off on the budget. Tabatha stated that when she approached Martin Troutt with the budget that was submitted, he was hesitant to sign off as it appeared the Ag. Board would be short \$30,000.00. Tabatha said that she reached out to the finance department and it was explained that the \$30,000.00 that seemed short would actually go back in to the “Beginning Balance Fund”. Tabatha stated that she told Martin if Kathy was okay with the budget, then she would be okay signing off on it. Kathy explained that if changes need to be made, that the Board can go before the Commission to have it augmented. Kathy and Tabatha explained that in the budget submitted, the only sponsorships they allocated for was the Fireman’s Dinner. Tabatha stated that \$1,000.00 was budgeted for Fireman’s Dinner, as she was unsure how far back they needed to reimburse them. Kathy said

that concerns brought to her attention were, projects after SNPLMA that need finishing, such as outlets re-ran would come out of the Ag. Boards budget. Kathy also mentioned that part of the discussion with the budget and SNPLMA was re-evaluating the budget for the future. Bill Panagopoulos believed that the outlets and power were part of the original proposal. Kathy stated that it was likely that it is in the proposal and explained that she used the outlets as an example of finished work not covered under SNPLMA. Tabatha and Kathy have plans to meet with the finance department to find out where the 100% carry over goes after each year, along with how to interrupt the budget sheet.

3. Updates from Tour and Rec. – Tabatha Hamilton stated that she has been in contact with Kyle Horvath and he requested to be kept informed with upcoming projects. Kyle relayed that he would be interested in getting art work/sculptures for the new facility. Tabatha stated that there will be grants through Tour and Rec. that could help fund events for fair weekend such as a carnival. Tabatha stated that the grants ranged from \$3,000.00-\$5,000.00 as well as an upcoming grant for capital improvements.

4. Updates from Commission Liaison – No new report.

5. Updates from White Pine Horse Races – Kathy Brunson submitted the application to the State Gaming Board for the horse races. She is currently waiting on the official letter from the Gaming Board for approval.

6. Beta Sigma Phi- No new report.

7. Updates from White Pine Production – No new report.

8. Fireman's Dinner- No new report. Corey Lytle received the contact info for April Bath regarding the event.

9. Updates for 4H – Alana Wise introduced herself as the new 4H director for White Pine County. Alana stated that currently there is nothing new and that she will be attending Skype meetings with the University.

10. Updates for Jr. Livestock- Pete Mangum reported that the next Jr. Livestock meeting will be held February 14, 2022 at 6:00pm at the White Pine County Library.

I. SNPLMA (for possible action) – Tabatha Hamilton reported that she has sent

the draft work plan in for funding, on February 2, 2022 and is waiting for a response. Tabatha stated that she will submit the official work plan on February 3, 2022.

K. Payment of Bills (for possible action) – Secretary services for the month of February in the amount of \$150.00. A motion was made by Corey Lytle, Pete Mangum seconded the motion. Tabatha Hamilton abstained and the motion was carried.

L. Social Media (for possible action) – The Board agreed to promote upcoming events for the year 2022.

M. Capital Improvements (for possible action)

1. Highway Signage- No new reports.

2. Multi-use Livestock Barn/Pig Barn- Kathy Brunson stated that Martin had received quotes for the pig barn. Bill Panagopoulos reviewed the budgeted amount for the event center through SNPLMA, and noticed that it was budgeted for 3.2 million dollars. Bill recalled the original budgeted amount for the proposal being 6.5 million dollars through the sub-committee. Bill has concerns that the current 3.2 million will not enough to fund the event center requested. Tabatha explained that the budgeted amount came from the engineering company with an addition 20%. Bill stated that previous research, to submitting the proposal estimated over 3.3 million. Bill mentioned that SNPLMA offers a supplement fund. Once a project reaches a certain stage and needs funding unaccounted for, the supplemental funding could be applied for. Tabatha cautioned requesting a supplement before getting bids, as the SNPLMA grades the projects by coding the status good-bad. Tabatha explained a previous project that requested a supplement before beginning the project and rated the project in a poor status. Tabatha asked if the event building included offices or a fire suppression system. Bill responded “No”. Tabatha again explained that the quotes were based on Great Basin Engineering’s evaluation.

3. 4H Arena Cover- Pete Mangum stated that he received a quote from Roper for \$120,000.00 for the arena cover for the dimensions of 70x70x15.

4. 4H Ground Material- Tabatha Hamilton stated that the PO is still open.

N. Master Plan (for possible action)- Bill Panagopoulos emailed the Board the most recent 2019 Master Plan. Tabatha Hamilton asked if the SNPLMA funded projects were going to be left in the master plan. Bill voiced that anything left incomplete needs to stay. Tabatha wanted to get clarification on the order of the projects within the master plan and suggests the SNPLMA projects be placed on the bottom of the priority list. Bill stated that the master plan was only a guide for the County to view the Ag. Board's intentions for the fair grounds. Kathy suggested going over projects and adding new projects for an updated version of the master plan. Tabatha also suggested labeling SNPLMA projects in the master plan under a separate category. Bill has concerns with lumping everything into the master plan because the Ag. Board doesn't have the funding for all the projects listed. Bill agreed that SNPLMA projects should some how be tagged separately. Kathy stated that the Ag. Board should go over the priorities for the SNPLMA projects so that the most important items are done first. Tabatha Hamilton stated that the sub-committee (Tabatha Hamilton, Martin Troutt and Cody Coombs) has already put a priority list together that was discussed in the January meeting. Bill had concerns with the organized list that the sub-committee put together, being that the event center is listed as number 5 and the corrals for the event center is listed as number 18. Bill stated that the event center cannot host events without corrals. Kathy explained that the corrals are listed in the SNPLMA proposal as a secondary item. Kathy stated that these types of issues were the reasonings behind this year's fugal budget and advised the Board to be cautious with spending. The Board expressed concerns with the engineering companies quotes as most of the projects quoted have been outside the bidding range by an excessive amount. Karen Wines agreed with Bill that the corrals need to be higher on the priority list. Kathy and Tabatha explained that the priority of the corrals could not be changed as it was in the application as a secondary item and already approved. Bill asked why it was a secondary item. Tabatha stated that the sub-committee for the SNPLMA project application process, agreed upon it. Kayla Couch suggested in the future discussing decision making for priority listing be done during a Board meeting rather than forming sub-committees to avoid concerns regarding priority level. Karen Wines stated that priority lists formed by sub-committees should be brought back to the Board for approval. Kathy voiced that the Board needs volunteers to be apart of the

sub-committees as it is always the same people to pitch in the extra time to accomplish steps in completing a project. Kathy and Tabatha recalled bring the priority list for the SNPLMA application process back to the Board before officially submitting it. (Cody Coombs passed out a draft of the application before submission-see meeting minutes from 9/9/20) Kathy recalled that the Board agreed that what was decided by the sub-committee would be the decisions made. She also announced, that no actions have been made on the most recent priority list created by the SNPLMA sub-committee and that changes can be made. Kathy encouraged new projects to add to the master plan. Tabatha suggested placing lower cost items at the top of the priority list. Projects added were as follows.

Tabatha Hamilton- New playground equipment, livestock arena cover.

Kathy Brunson- Parking for the event center, livestock barn, highway sign.

Bill Panagopoulos- Outside fencing around the track, blue building repairs, vet bathroom update.

Kayla Couch- Sprinkler systems.

Pete Mangum-Restrooms on the south/east end of the livestock area.

Kathy stated she will create a spreadsheet with all the projects and email it to the Board. She asked the Board to prioritize the list individually and plan to discuss the priority of the projects at the next meeting.

O. Review Contracts and Forms for the use of the Facility and Hosting Events (for discussion/possible action)- The Board is currently waiting on the District Attorney.

P. Future Agenda Items (for possible action) – Garden State Fireworks Display for fair weekend.

Q. Next meeting date (for Possible Action) Next meeting is anticipated to be Wednesday March 9, 2022 at 6:00pm located at the White Pine County Library.

R. Public Comment Period –None.

S. Adjournment (for possible Action) – Kathryn Brunson adjourned the meeting at 7:06PM

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Pete Mangum (Board Member)

Corey Lytle (Board Member)

Rope Ashworth (Board Member)

Kayla Couch (Secretary)

Absent:

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Shane Parman (Fairgrounds Host)

Travis Godon (Board Member)

Guests Present:

Michael Couch (Garden State Fireworks/GBP)

Alana Wise (4H Director)

A. Call to order - Called to order at 7:06 PM by Chairman Kathryn Brunson

B. Public Comment Period – No Public Comment.

C. Approval of Agenda/Flexible Agenda (for possible action) - A motion was made by Pete Mangum to approve the agenda/flexible agenda. Corey Lytle seconded, and the motion was carried.

D. Review and Approve Minutes (for Possible Action) - A motion was made to approve the minutes for the January 5, 2022 meeting by Pete Mangum, seconded by Rope Ashworth, Corey Lytle abstained and the motion was carried.

E. Discussion on Possible Full Time Hours for Fairgrounds Host. (for possible action)- Bill Panagopoulos commented once the SNPLMA projects begin, Shane Parman will have to become full-time. Kathy Brunson stated that it has already been budgeted for in the SNPLMA proposal. Pete Mangum asked if Shane was able to get additional hours through the maintenance department. Kathy responded “He could not.” Kathy explained that the maintenance department needs the hours contributed in the summer months, which conflicts with Shane’s duties at the fairgrounds. Karen Wines announced she had heard that an interested long term stall renter was turned away. Karen felt that there was plenty of space in the overnight stalls to place panels around to accommodate the interested renter. Karen stated that the Ag. Board should not be turning people away. Tabatha Hamilton stated she was unaware that the Ag. Board could place panels around the overnight stalls and believes the Ag. Board should invest in more long-term stalls as there is a need for it. There were concerns that the overnight stalls could interfere with the events held, when the overnight stalls are needed. Kathy said she would speak with Shane and Courtney Thornal about accommodating long-term renters. Tabatha was concerned with winter months and providing power to keep water heaters running at the over night stalls. Bill Panagopoulos explained that the overnight rentals have power ran to them already. The Board agreed to allow long term renters to use the overnight stalls as long as renters understand that they must vacate during events held. Kathy announced that it is in the budget, for a full-time host, that the Ag. Board just needs justifications for the work hours. The Board agreed to revisit the topic once the SNPLMA projects begin.

F. Reports (for possible action) -

1. Update on High / Jr. High School Rodeo- Rope Ashworth reported that he has been in contact with Shannon Sena and that the rodeo team administrators have been working on a draft schedule for their season. Rope stated that they still anticipate the same early September weekend as last year to host their home rodeo event.

2. Update from the Maintenance Department-No new reports.

3. Copper Days Rodeo- Bill Panagopoulos reported the Copper Days Rodeo still anticipates hosting an event around the 4th of July.

4. Safety Issues- Ice around and near the track is a hazard.

5. Special Events- Tabatha Hamilton reported the paint horse show anticipates hosting their event June 4, 2022 and first weekend in July.

Bill Panagopoulos suggested attaching a calendar of scheduled events to the agenda each meeting. The agreed that would be helpful.

G. Future Agenda Items – Long term stall rentals and overflows and attachment calendar with current events.

H. Public Comment Period – No Public Comment.

I. Next Meeting Date (for possible action) – Next meeting is anticipated to be Wednesday March 9, 2022 at 6:00pm located at the White Pine County Library.

J. Adjournment (for possible Action) – Kathryn Brunson adjourned the meeting at 7:24PM