

WHITE PINE COUNTY  
NEVADA AGRICULTURAL DISTRICT 13  
MINUTES OF **January 8, 2019**

<b>Members Present</b>	<b>Members Absent</b>	<b>Guests Present</b>
Kathryn Brunson (Chairman)	Travis Godon (Liaison)	Kayla Couch (Secretary)
Bill Panagopoulos ( Co. Chairman)	Pete Mangum	Ceily Highberger
Sterling Wines		Cody Coombs
Jimmy Jordan		Tabatha Hamilton
Martin Troutt		DeeDee Sandoval (WPHRC)
Pete Mangum		Bill Calderwood
Danielle Foley		Alexandria Santaella (4- H)
Karen Wines		Juan Carlos (4-H)
		Kent
		Matt Disher

**A. Call to order--** Called to order at 6:00 pm by Chairman Bill Panagopoulos

**B. Pledge of Allegiance--** 6:01 pm

**C. Public Comment Period -None**

**D. Approval of Agenda/Flexible Agenda -**( for possible action)-- A motion was made by Martin Troutt to approve the agenda/flexible agenda, Danielle Foley seconded and the motion was carried.

**E. Nominations/Election of Chairman and Co. Chairman--**Bill Panagopoulos announced that it was due time to elect a new annual chairman and co chairman. Martin Toutht nominated Kathy Brunson as the new chairman, Kathy accepted and thanked Martin. The nomination was voted upon and Kathy was voted in as the

new chairman. Sterling Wines nominated Martin Troutt to be the new co. chairman. Martin respectfully declined. Kathy then nominated Bill P. as the new co. chairman, it was voted upon by the board and Bill P. became the new co. chairman.

**F. Approval of Resignation from Fairgrounds Host**-(for possible action)--Ceily Highberger announced her resignation as fairgrounds host for the Ag. District 13 Board. Bill Panagopulos asked if she had an exit interview. Bill Calderwood reported that she had an informal one when she submitted her resignation. Bill Panagopoulos voiced his thoughts on having another exit interview amongst Ag. Board members. Kathy Brunson agreed and a meeting date was scheduled for 1/9/20 @ 4:00pm with Bill Panagopoulos, Kathy Brunson, Danielle Foley and Ceily Highberger.

**G. Review and Approve Minutes** (for Possible Action)-- A motion was made by Jimmy Jordan to approve the minutes for **December 4, 2019**. The motion was seconded by Sterling Wines, Danielle Foley and Karen Wines abstained and the motion was then carried. Kathy Brunson did interject and inform the board that they did not have to abstain, they just need to review the minutes and recording of the meeting.

**H. Payment of Bills** ( For Possible Action)-- \$100.00 for secretary services (Kayla Couch) \$30,500.00 to the White Pine County Horse Race Committee. The Ag. Board discussed the additional \$500.00 on top of the \$30,000.00 from the county commission. Bill Calderwood informed the Board that if they wanted the \$500.00 from the county, they would then have to go before the County Commissioners. Kathy asked if the Ag. Board could pay the additional amount from the budgeted account. Bill Calderwood confirmed that they could. Martin Troutt moved that the Ag. Board pay the additional \$500.00 from the Board's budgeted account. Jimmy Jordan seconded the motion and the motion was carried.

**I. Replacement of Fairgrounds Host with Possible Modifications to the budgeted Hours.** (for possible action)-- Bill Calderwood put into perspective a realistic time frame to post the Fairgrounds Host position. He also educated the Board on the cost of a part time and full time employee, with and without benefits. He shared that last year, finding temporary help was hard to come by for other positions within the county. Bill Calderwood noted to everyone that employee's with 1,040 hours or less were not eligible for health, dental, vision or life insurance benefits. Employees with 1,040 hours and more, but don't exceed 1820 hours are eligible for those benefits at \$410.00/month for the employee and \$410.00/month for the board. If an employee works 1,820 hours or more the Board would pay all benefits at \$820.00/month.

PERS eligibility goes into effect if an employee works over 1,040 hours per year. Wage X 30% is cost to the Board for total budgeted hours. Discussion on the ability to afford a full time employee continued. Martin motioned that with the information given that the Board table this item until the next meeting. Jimmy Jordan seconded the motion and the motion was carried.

**J. Correspondence--** 3 Work orders for equipment repairs.

**K. Social Media** (for Possible Action)-- Ceily reported that there was nothing new.

## **J. Reports**

**a. Financial Statements-** Bill Calderwood announced that he had shortened the financial packet. Bill C. went on to explain the year to date budget along with the revenues. He also explained the Board's negative deficit in the budget, from the capital improvement items. Mr. Calderwood asked if the shorter version helped the Ag. Board understand the financial statements a little better.

**b. Budget-** Martin Troutt announced that the budget sheets are not out and moved to table this item until the next meeting, when budget sheets are available. Jimmy Jordan seconded the motion and the motion was carried.

- c. Updates from Commission Liaison-** Bill Panagopoulos briefly relayed Travis Godon's email stating, Travis is encouraging the Ag. Board to again request funding for the White Pine County Horse Races for 2020. Kathy asked when the requests needed to be submitted by. Bill Panagopolous responded with his belief being around March, when budgets are due.
- d. Updates from White Pine Horse Races-** Dee Dee Sandoval went into detail with line items on the invoice she submitted for payment from the Ag. Board. She explained that the majority of items on the invoice were estimated when given the quoted amount. Dee Dee presented the actual cost of each item and only items, she as the WPHRC member could substantiate. Some of the line item's actual costs were higher or lower than the initial quote. \$500.00 exceeded the \$30,000.00 requested from the County Commission. This was not including a few items that the Horse Race Committee paid for, from their budgeted account. Cody Coombs announced good news for next year. Evanston, Wyoming's event will be ending the weekend before White Pine County's races which will allow a bigger group of racers to travel this way. Bill Panagopoulos gave a sincere thank you to the Horse Race Committee. He believed they did a fantastic job and apologized for his absence due to employment.
- e. Updates from Beta Sigma Phi-** Kathy announced there were no new Updates.
- f. Updates from White Pine Ranch Rodeo-**No new reports. Next meeting will be held in February.
- g. Fireman's Dinner-** No Updates.
- h. Updates From 4H-** Alexandria Santaella reported an item of interest. The Jr. Livestock committee will be having a conference on February 15th at the fairgrounds. Martin asked if the 4-H still had any interest in help from the

board. As far as the items such as the livestock barns and such. Dee Dee responded to Martin's question, by saying that the Jr. Livestock Committee may come forth with some requests. The concession stand, barn roof and repairs/maintenance may be included. Dee Dee said they should have more details hopefully before the Ag. boards next meeting in February. Jimmy asked DeeDee if she could come up with a list of the exact needs for the livestock barn roofs, to see what that Ag. board could help with. Bill P. reminded the board that this topic has been brought up in past meetings and was in the budget for this last year. He also said he has submitted requests for quotes from R&R roofing a few different times and has yet to hear back from them. Juan Carlos asked if the Board could add cooling fans to help keep animals comfortable through the fair. Kathy asked if the power was sustainable for fans that large. Bill P. confirmed that they will have to have an upgrade in power. Kathy said she could get an estimate for the power upgrade. These items were agreed to move to the top of priority list. Bill Calderwood said he would be happy to submit a work order for the fans, once Juan gets back with him on the exact ones and costs.

**L. SNPLMA-** Tabatha Hamilton said that she has attended a few SNPLMA trainings and handed out a small packet of information. She reported that at the next county commission meeting 1/22/20, they will be re-evaluating the projects for the next round of SNPLMA. Tabatha encouraged the Board to submit the multi-purpose facility, repairs and upgrades to the Commission meeting. She believed, but was not fully certain that the multi-use facility would qualify under that capital improvement projects for SNPLMA. Cody Coombs didn't think it would qualify. He understood that the county could only apply for the park and trail projects and agencies such as the Forest Service and BLM were able to shoot for the capital improvements and would double check on that. Bill Calderwood asked if the nominations were going to be posted for other entities within the communities to apply for. Tabatha thought that the upcoming meeting was when nominations were to be presented, as she was instructed to put this as an item on the County commissioner's meeting. Bill C. informed her that this would not work and would not allow enough time for those who want to apply to come up with estimates and presentations. Cody reminded the Board to submit the proposal in

phases and ask for what the Board wants, also that this year's SNPLMA fund is larger than previous years. He went on to support the Ag. Board and encourage them not to miss this opportunity. Doing the project in phases would allow the SNPLMA team to pick and choose if they did not support the full project idea. He also said there has been cases where a project needed more funds from SNPLMA and they have approved contingencies. Cody would like to see the Board invest in an engineered plan with realistic numbers, to benefit submittal of this application. Bill C. agreed and recalled a time where a million dollars barely scratched the surface of a project. Jimmy Jordan suggested maybe submitting 2 or 3 proposals. Kathy pushed the Ag. Board to get these ideas together now so they are prepared for the County Commission meeting. Discussion on the priority level of the capital improvements for the proposal continued. The Ag. Board then agreed to submit one proposal with multiple phases. Bill C. suggested forming a smaller committee to discuss the priority and presentation for the Commissioners meeting. Jimmy Jordan made a motion to form the small committee, Bill Panagopoulos seconded the motion and the motion was carried. The meeting for this committee will be held on January 13th 2020 at 4:00pm. The group consisted of Kathy Brunson, Danielle Foley, Bill Panagopoulos, Martin Troutt and a Guest Cody Coombs. Tabatha reassured the Board that they would not be the least prepared. She said she did not want them to get stressed, but to be as prepared as possible.

**M. Capital Improvements** (for Possible Action) A motion was made by Martin to table the capital improvements agenda item until the next meeting. Jimmy Jordan seconded the motion and the motion was carried.

- a. **Concession Remodel-**
- b. **Barn Replacement-**
- c. **South Arena Improvements-**
- d. **Highway signage-**
- e. **Grand Stands-**

**N. Next meeting date** (for Possible Action) Anticipating the next meeting to be scheduled on the date of **February 5, 2019**

**O. Public Comment Period-**None

**P. Adjournment--**(for possible Action) Kathy Brunson adjourned the meeting at

7:50 PM.

WHITE PINE COUNTY  
NEVADA FAIR AND RODEO GROUNDS ADVISORY BOARD  
MINUTES OF January 8, 2019

**Members Present**

Kathryn Brunson  
(Chairman)  
Bill Panagopoulos ( Co.  
Chairman)  
Sterling Wines  
Jimmy Jordan  
Martin Troutt  
Pete Mangum  
Danielle Foley  
Karen Wines

**Members Absent**

Travis Godon (Liaison)  
Pete Mangum

**Guests Present**

Kayla Couch (Secretary)  
Ceily Highberger  
Cody Coombs  
Tabatha Hamilton  
DeeDee Sandoval  
(WHPCHRC)  
Bill Calderwood  
Alexandria Santaella (4-  
H)  
Juan Carlos (4-H)  
Kent  
Matt Disher

**A. Call to order--** Called to order at 7:50 pm by Chairman Kathryn Brunson

**B. Pledge of Allegiance--** 6:01 pm (IN PREVIOUS MEETING)

**C. Public Comment Period --** None.

**D. Approval of Agenda/Flexible agenda** ( for possible action)-- Motion was moved by Martin Troutt, Sterling Wines seconded the motion and the motion was carried.

**E. Review and Approve Minutes** (for Possible Action)-- A motion was made to approve the minutes for **December 4th, 2019** by Bill Panagopoulos, seconded by Jimmy Jordan, and the motion was carried.

**F. Correspondence--**None

**G. Reports** (for Possible Action)

- a. Update on High/ Jr. High School Rodeo--** Kent reported that they will start again at the end of February in Pahrump.

**b. Update from Maintenance Department-** Ceily didn't have much to report, except her resignation as fairgrounds host. She also put together a list of responsibilities for the incoming employee. She announced when coming into the host position she had nothing to go by and hopes her outline will be helpful in the future. Ceily thanked the board for the great opportunity. Martin would like to see the monthly barn rentals rates as a discussion item on the next agenda.

**c. Safety Issues-** Jimmy is working with Bill on the payment of the smurf pad for the bucking chutes. The crash and smurf pads have been ordered at \$75.00 a piece.

**d. Special Events--** Kathy reported that the high school student council asked if they could use the blue building for their snow fest dance. Bill motioned that the board allows the high school to use the building based on the availability, Jimmy Jordan seconded and the motion was carried. Karen said she would reach out to high school and let them know. Kathy didn't recall charging the high school in the past and asked for the board's thought. Martin mention that there is a process that should be followed to waive fees regarding facility usage. Ceily reported that bathrooms are not available as they have been winterized.

Martin mentioned he filled out the paperwork for the roping clinic.

**H. Public Comment Period-** None

**I. Next Meeting Date--**(for Possible Action) Anticipating the next meeting to be scheduled on the date of **February 5, 2020**

**J. Adjournment-**(for possible Action) Kathy Brunson adjourned the meeting at 8:02pm