

WHITE PINE COUNTY AIRPORT ADVISORY BOARD

Date: Tuesday, January 3, 2023

Time: 1:00 p.m.,

Location: Ely Jet Center

Present: Tim Parish, Mike Coster, Dan Netcher

Also Present: Commissioner Janet VanCamp, and Secretary Lori Romero

CALL TO ORDER

Dan Netcher called the meeting to order at 1:01 p.m.

COMMENTS FROM THE PUBLIC

Mike Coster provided some philosophy on how an airport operates. He added the airport runs fairly well due to high interest among the pilots and limited County resources, but the board doesn't want supervision or FAA onsite due to lack of an airport manager.

1.*DISCUSSION/FOR POSSIBLE ACTION: MINUTES-CORRECTION AND/OR APPROVAL:

December 6, 2022 – Mike Coster made the motion to approve the minutes. Tim Parish seconded the motion. All approved.

2. INFORMATION ONLY: Airport Usage Report – Tim Parish

The usage report for December was presented. Mike Coster pointed out Tim Parish tracks the airport traffic as an employee of Ely Jet Center since he is present most of the time though this is a responsibility of the County.

3. INFORMATION ONLY: Report on Airport Operations

A. Crosswind Runway

Tim Parish reported the crosswind runway will be crack sealed in the spring. The materials for the project are on the airport grounds.

B. Monthly review of lease and rental agreements, including Hangar 1 and related payments received to include detail of monthly rents, ramp and tie down collections, and fuel flowage fees

Commissioner Janet VanCamp inquired how much the hangar fees are. Dan Netcher explained it depended on size and condition of the hangar how much the fees. Mike Coster added a reasonable overnight fee is charged as well. Tim Parish stated it is \$7 for overnight unless they purchase fuel then it is free. Ely Jet Center collects the fees for the County and the company keeps half of the fee for their service.

4. *DISCUSSION/FOR POSSIBLE ACTION: Update and approve NOTAM Notification Form

Tim Parish explained the NOTAM system to those present and the purpose of the NOTAM notification form. The snow storm on Saturday, January 31st closed the runway due to snow drifts and there was no NOTAM posted. Tim tried to post a NOTAM but couldn't since his name got left off the list. Mike Wheable, Bill Calderwood and Martin Troutt were the name listed who could post a NOTAM. He tried to get ahold of Mr. Wheable and Mr. Calderwood, left messages and never received a call back. Mike Coster stated this is safety standards for pilots coming in. Dan Netcher added if the runway is not clear

and there is no NOTAM posted it's not the pilots responsibility, it's the County's'. Tim Parish reported on Monday morning a grader operator and Martin Troutt showed up. The runway got cleared and Martin Troutt posted a NOTAM regarding the runways were being cleared. There was a med-flight waiting on Sunday to leave. Tim Parish stated the snow removal wasn't the biggest issue but the fact no NOTAM was posted and the lack of "no" communication.

5. *DISCUSSION/FOR POSSIBLE ACTION: Discuss options for the bathroom by Hangar 1 with Public Works Director bill Calderwood and get cost for the budget process

Mike Coster reported he spoke with Public Works Director Bill Calderwood regarding a type of bathroom that doesn't require water and septic. The Board would like to discuss the bathroom options with costs so this project could be included in the FY 2023-2024 budget. Mike Coster added project 2 was the picnic area and table outside of the operating area for pilots.

6.*DISCUSSION/FOR POSSIBLE ACTION: Review, discuss and how to resolve issues (gates, security, equipment & maintenance needs) at the Airport with County Manager Mike Wheable and Public Works Director Bill Calderwood

It was noted neither Mr. Wheable nor Mr. Calderwood were present. Mike Coster stated the capital improvements have been on a steady decline. He added it is wrong to expect the airport to absorb in its budget to re-key the area when that is another department's responsibility to track keys.

Dan Nether stated he was contacted by the military who wanted to use the airport for an exercise but didn't have a contact to get ahold of anyone, so they moved their exercise to Eureka.

Tim Parish stated all the board members at one time or another have expressed concerns to have an airport manager, but there has to be changes to attract or keep an airport manager. There are different times of the year that require more hours than the job allows.

Mike Coster stated when the airline service left the County took over the maintenance, mowing and snow removal billing for the services.

Dan Nether reported twice this year the FAA was upset about the weeds being too high. The local pilots have been willing to help with weed control and such but the County should be doing their part.

7. INFORMATION ONLY: Updates/Reports from County Representative

None

8. RECOMMENDATIONS: For County Commission Agenda Item

None at this time.

9. RECOMMENDATIONS: For Airport Advisory Board Agenda Items

Agenda items were: Usage report; options for the bathroom by Hangar 1 and get cost for the budget process; Update NOTAM Notification Form; Review, discuss and how to resolve issues (gates, security, equipment & maintenance needs) at the Airport with County Manager Mike Wheable and Public Works Director Bill Calderwood

PUBLIC COMMENT

Mike Coster stated maybe individuals need to speak at the County Commission meetings regarding the airport and air service. Dan Nether stated the commission at the time didn't fight to keep the EAS when Ely is the model EAS airport. Mike Coster added the waivers are no longer available for part 121 or 135.

10. *FOR POSSIBLE ACTION: ADJOURNMENT:

As there was no further business to be addressed by the Airport Advisory Board, Dan Netcher called for a motion to adjourn the meeting. Mike Coster made a motion to adjourn the meeting. Tim Parish seconded the motion and the motion passed unanimously. The meeting was adjourned at 2:05 p.m.

Next Meeting Date: February 7, 2023

Yelland Field Airport Usage Report

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-20	47	52	57	33	447
Feb-20	41	42	29	24	296
Mar-20	60	48	32	23	371
Apr-20	49	46	24	16	260
May-20	90	75	38	33	532
Jun-20	144	68	34	50	701
Jul-20	250	126	30	28	898
Aug-20	103	100	46	24	794
Sep-20	89	83	27	13	559
Oct-20	67	46	23	15	288
Nov-20	51	44	40	12	339
Dec-20	33	43	41	11	275
Yrly Total	1024	773	421	282	5760

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-21	52	52	41	10	320
Feb-21	30	41	30	22	308
Mar-21	41	52	32	19	327
Apr-21	70	48	43	32	456
May-21	113	57	34	22	539
Jun-21	249	142	78	30	602
Jul-21	280	70	40	4	830
Aug-21	155	144	92	28	628
Sep-21	191	111	84	12	503
Oct-21	158	99	78	6	361
Nov-21	142	82	75	14	348
Dec-21	81	85	74	8	277
Yrly Total	1562	983	701	207	5499

	Private Planes	Commercial	Medical	Government	Total Enplanements
Jan-22	129	140	74	27	355
Feb-22	76	128	68	45	329
Mar-22	114	105	70	33	369
Apr-22	162	93	50	23	360
May-22	170	95	86	51	443
Jun-22	390	96	84	20	466
Jul-22	649	122	52	31	781
Aug-22	160	99	83	30	496
Sep-22	163	99	102	25	462
Oct-22	212	101	63	15	455
Nov-22	118	50	84	8	307
Dec-22	87	64	105	23	359
Yrly Total	2430	1192	921	331	5182