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Travis Godon, Vice Chairman  
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Nichole Baldwin, Ex-Officio Clerk of the Board

## White Pine County Board of County Commissioners

### COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA

\*\*\*\*\*

**DATE:** Wednesday, April 8, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

In light of Governor Sisolak's emergency directive to ban gatherings of 10 or more, the April 8<sup>th</sup> County Commission & Fire Commission Meeting is going to be available via Zoom meeting. Please enter the following link in your web browser, or access it from this agenda at [whitepinecounty.net](http://whitepinecounty.net). If you plan on attending in person, the meeting will still be held at 9:00 am in the Library and we will be adhering to the 6 foot social distancing rule and the ban of 10 or more. Thank you for your patience as we adapt to the circumstances.

Nichole Baldwin, County Clerk

Join Zoom Meeting

<https://zoom.us/j/848885020?pwd=QlhWdFR4T0daRVptT0MvTVo0SEdlUT09>

Meeting ID: 848 885 020

Password: 7213798

One tap mobile

+16699006833,,848885020# US (San Jose)

+13462487799,,848885020# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 24 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 253 215 8782 US

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Meeting ID: 848 885 020

Find your local number:

<https://zoom.us/j/848885020?pwd=QlhWdFR4T0daRVptT0MvTVo0SEdlUT09>

**\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM**

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission & Fire Commission Meeting/Budget Workshop on April 8, 2020, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the

comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

## **9:00 A.M. PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENCE/SILENT INVOCATION**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

## **1. NOTICE OF TIMED AGENDA ITEMS:**

### **A. 9:00 A.M. FIRE COMMISSION MEETING**

#### **PUBLIC COMMENT**

- 1) **Discussion/Update on Fire District Progress. Brett North, Fire Chief & Ross Rivera, Ely City Fire Chief**
- \*2) **Discussion/For Possible Action: Approval of Resolution 2020-20 to augment White Pine County Fire Protection District's general fund by \$106,000 from unbudgeted intergovernmental revenues from White Pine County**
- \*3) **Discussion/For Possible Action: Approval of monthly financial reports for March 2020. Elizabeth Frances, Finance Director**
- \*4) **Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds**
- \*5) **Discussion/For Possible Action: Approval of minutes from the following Fire Commission Meetings:**
  - **Special Joint County Commission and Fire Commission Meeting and Budget Workshop March 9, 2020**
  - **Fire Commission Meeting and Budget Workshop March 11, 2020**

#### **PUBLIC COMMENT**

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. ELECTED OFFICIALS**

#### **1. Nichole Baldwin, County Clerk**

- \*a) **Discussion/For Possible Action:** Approval of a Development Change Request Form from Pioneer Technologies and their Benchmark product in the amount of \$6,000 for AOC Statistical Upgrades

### **B. DEPARTMENT HEADS**

#### **1. Lance Gale, Airport Manager**

- \*a) **Discussion/For Possible Action:** Approval to award successful bidder of the abandoned Airplane (Cessna 310 D) at the Ely Airport. Bids were to be sent to the County Clerk's office before April 7<sup>th</sup> at 3pm. White Pine County officially owns this aircraft and is selling aircraft to satisfy back Tie Down fees from this Airplane at the Airport
- \*b) **Discussion/For Possible Action:** Approval to put Hangar 2 at the Airport out for bid to lease this Hangar for a 5 year Term with the upcoming exit of the temporary arrangement of rental for this Hangar from Med X One, that is about to expire, this Hangar will now be available to lease for Aircraft storage
- \*c) **Discussion/For Possible Action:** Approval for the Airport manager (Lance Gale) to attend the FAA Western Pacific Conf. June 4<sup>th</sup> in Torrance, Ca. to make a presentation on our Airport's supplemental funding project with Armstrong Consulting and the FAA staff from the Phoenix office. This is a request from the FAA office Director of Airports / Western Pacific Region
- d) **Discussion Only:** Quarterly Airport Manager's Report on the Airport
- \*e) **Discussion/For Possible Action:** Approval of the current policies and procedures for the ARFF Truck at Yelland Field
- \*f) **Discussion/For Possible Action:** Approval to identify the department which ARFF certification and training is to be charged to

#### **2. Tim Bunch, Human Resources Director**

- \*a) **Discussion/For Possible Action:** Approval of modification to the WPC Personnel Policy Manual, Section 8.2.2, Mileage Allowances to change verbiage from State of Nevada to GSA rate pursuant to the U.S. General Services Administration directive

- \*b) **Discussion/For Possible Action** to approve revision of WPC Personnel Policy 6.1.2. Use of Sick Leave to reflect doctor's note requirement after 3 days of missed time

### **3. Elizabeth Frances, Finance Director**

- \*a) **Discussion/ For Possible Action**: Ratification Of Amendment To Agreement With The Southern Nevada Land Management Act (SNPLMA) For The McGill Ballpark Modernization Project To Provide \$353,000 Of Additional Funding From The Round 17 Special Accounts Reserve, As Approved By The SNPLMA Executive Committee Signed 1/13/2020
- \*b) **Discussion/For Possible Action**: Approval of Resolution 2020-22 to utilize \$20,000 from general fund contingency to cover potential expense related to the Coronavirus Disease 2019 as authorized under the Declaration of Emergency, Resolution 2020-17
- \*c) **Discussion/For Possible Action**: Approval of Resolution 2020-24 to utilize up to \$25,000 from general fund contingency to cover estimated additional expense based on the recently approved master contract with Resource Concepts, Inc. (RCI) that will provide assistance with natural resource issues for the County
- \*d) **Discussion/For Possible Action**: Approval of Resolution 2020-23 to utilize up to \$20,000 from general fund contingency to cover estimated additional expense for the 2020 primary election due to the requirement of the Nevada Secretary of State's Office that upcoming primary elections be conducted by mail-in ballot
- \*f) **Discussion/For Possible Action**: Approval of Resolution 2020-25 to augment the general fund by \$1,325 from unbudgeted miscellaneous receipts/donations revenues for reimbursements from Lincoln County for juvenile probation training
- \*g) **Discussion/For Possible Action**: Approval of Resolution 2020-21 to augment the general fund by \$106,000 from unbudgeted lease revenues generated by portions of the County's Emergency Operations Center/Fire Station One for support of the White Pine County Fire Protection District
- \*h) **Discussion/For Possible Action**: Approval of Resolution 2020-26 to utilize \$3,634 from indigent fund contingency to cover estimated expense for new waiting room furniture that can be properly sanitized for public health

- i) **Discussion/Update:** Round 18 Southern Nevada Public Lands Management Act (SNPLMA) nominations related to the Cultural Corridor, Nevada Northern Rail Way and Fairgrounds projects
- \*j) **Discussion/For Possible Action:** Approval of the FY2021 Tentative Budget Revenues and Expenses for all funds & departments including: Commission, Clerk, Recorder including special revenue budgets, Assessor including special revenue budget, Treasurer, Elections, Information Technology, Finance, Human Resources, District Attorney including Victim Witness Services, Justice of the Peace-Ely including special revenue budgets, District Court I including special revenue budgets, District Court II including special revenue budgets, Judicial related costs, Juvenile Probation, Juvenile Detention, Bailiffs, Judicial Court Support, Sheriff including Administration, Detective, Patrol, Jail, Coroner, Dispatch and Task Force, Fire, Emergency Management, Economic Development, Buildings and Maintenance, Parks Maintenance, Public Health, Cooperative Agreements-Animal Control, Countywide Expenses, Library including Gift Fund, Airport Operating, Natural Resources, Transfers, Contingency, Agricultural District, Emergency Medical Services, Agricultural Extension, Social Services including donations fund, Road Department including Public Transit and RTC, Airport Capital Improvement, Capital Improvements, SB74 tax fund, Towns of Lund, McGill & Ruth, Senior Center, Industrial Park, 911 Fund, Tri-County Weed, Building & Planning, Golf Course, Aquatic Center including special revenue fund, China Springs, and Camp Success
- \*k) **Discussion/For Possible Action:** Approval of monthly financial reports for March 2020

### **3. CONSENT AGENDA**

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.
- \*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.
- \*d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

## **4. NOTICE OF UNTIMED ITEMS**

- \*a) **Discussion/For Possible Action:** Approval of the Memorandum of Understanding between White Pine TV District #1 and White Pine County regarding radio and antenna equipment on Squaw Peak
  
- \*b) **Discussion/For Possible Action:** Approval of minutes from the following County Commission Meetings:
  - Special Joint County Commission and Fire Commission Meeting and Budget Workshop March 9, 2020
  - Special County Commission Meeting and Budget Workshop March 10, 2020
  - County Commission Meeting and Budget Workshop March 11, 2020
  
- \*c) **Discussion/For Possible Action:** Possible Motion to close the open meeting for discussion with the Board related to Collective Bargaining pursuant to NRS 288.220

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

**County Commission                      \* Adjournment**

### **NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

I, Nichole Baldwin, did on the 2nd day of April, 2020 by 5:00 p.m. cause to be posted (4) four notices of the White Pine County Commission/Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301

*Nichole Baldwin*