

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Meeting with the White Pine County Fire Commission.

A. 9:05 A.M. FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **Discussion/Update** on Fire District Progress. Brett North, Fire Chief & Ross Rivera, Ely City Fire Chief
- 2) **Discussion/Update**: Report from the committee assigned at the August 14, 2019 Fire Commission meeting to streamline and coordinate efforts in getting the outlying VFD's needs addressed in the most expedient manner possible. Laurie Carson, Brett North, Michael Wheable, Bill Calderwood, Elizabeth Frances
- *3) **Discussion/For Possible Action**: Direction on 2019 Jeep purchased as fire chief vehicle. Elizabeth Frances, Finance Director
- *4) **Discussion/For Possible Action**: Approval of Resolution 2019-58 to Augment the White Pine County Fire Protection District Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$11,528 for repair to the Cherry Creek fire station roof. Elizabeth Frances
- *5) **Discussion/For Possible Action**: Approval of monthly financial reports for November 2019. Elizabeth Frances
- *6) **Discussion/For Possible Action**: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds. Elizabeth Frances
- *7) **Discussion/For Possible Action**: Approval of minutes from the following Fire Commission Meetings:
 - November 13, 2019

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. HINTON BURDICK

- *1) **Discussion/For Possible Action**: Approval of the Fiscal Year 2019 Comprehensive Annual Financial Report for White Pine County and the White Pine County Fire Protection District. Elizabeth Frances, Chad Atkinson, CPA, Partner, Hinton Burdick CPAs and Advisors

- *2) **Discussion/For Possible Action**: Approval of a one year extension for Hinton Burdick CPAs & Advisors audit services pursuant to their five year proposal that the County awarded for three years with the option for two one-year extensions. Elizabeth Frances

C. 10:00 A.M. UPDATE FROM THE FOREST SERVICE

- 1) **Discussion/Update** on the Tamberline Canyon Project. Jose Noriega, District Ranger

D. 10:15 A.M. ROAD COMMISSION

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and county facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- *2) **Discussion/For Possible Action**: Approval to move forward with professional survey services to identify existing portions of the East Butte Valley road WP-19 (Bothwick Road) and the Gleason Creek road WP-1134 tie in and to survey and define acceptable alternate public routes for both East Butte Valley and Gleason Creek tie in due to an active spring in the existing county roadway. Bill Calderwood
- *3) **Discussion/For Possible Action**: Approval of minutes from the Road Commission Meeting held October 23, 2019

E. 10:30 A.M.

- 1) **Discussion/Update**: Introduction of Shannin Pierce, new full-time Public Health Nurse for White Pine County and update report from State of Nevada. Elizabeth Frances
- *2) **Discussion/For Possible Action**: Approval to accept a donation of a satellite phone for Camp Success plus two years of service from the Pierce family in memory of Chad Henriod with a value of \$1,525.83. Bill Calderwood and Shannin Pierce

F. 11:00 A.M.

- *1) **Discussion/For Possible Action**: Approval of Consolidated Tax Alternate Distribution Interlocal Agreement between the City of Ely, White Pine County and the White Pine County Hospital District providing the City of Ely and the Townships of Lund, McGill and Ruth higher allocations and White Pine County and the White Pine County Hospital District lower distributions per proposal in the backup documentation for a two-year period from 7/1/2020 through 6/30/2022. Elizabeth Frances, Finance Director

G. 11:30 A.M. FIRST READINGS ON PROPOSED

ORDINANCES

- 1) **Discussion/First Reading** of proposed Ordinance 505, Bill No. 12.11.2019a, an ordinance amending Chapter 4.04 of the White Pine County Code to allocate the 1% rental business tax revenue currently allocated to the White Pine County Aquatic Center to the White Pine County Tourism and Recreation Board for the operation, maintenance, and improvement of the White Pine County Golf Course
- 2) **Discussion/First Reading** of proposed Ordinance 506, Bill No. 12.11.2019b, an ordinance amending Title 17 of the White Pine County Code revising the County's special use permit regulations and adding a severability clause

H. 1:00 P.M. REGIONAL PLANNING COMMISSION

- *1) **Discussion/For Possible Action**: Approval to select 3 individuals to serve on the Regional Planning Commission with varying terms; one for 4 years, one for 3 years, and one for 2 years with each expiring on December 31st of their respective years. 1 member cannot hold another public office. Applicants are:
 - Travis Roy Lund
 - Jed A. Peeler
 - Carol McKenzie
 - George Chachas

2. ITEMS FROM ELECTED OFFICIALS AND

DEPARTMENT HEADS:

A. COUNTY COMMISSION

1. Laurie Carson, Commissioner

- *a) **Discussion/For Possible Action**: Approval of an MOU between Nevada BLM Bristlecone Field Office and White Pine County Board of Commissioners Cooperating Agency Agreement regarding the Robinson Plan of Operations Amendment for the King and North Tripp Dumps and Tailings Storage Facility

2. Travis Godon, Vice Chairman

- *a) **Discussion/Possible Action/and or Ratify**: To allow MedX AirOne, LLC and associated contractors/vendors to stage building materials and equipment adjacent to their leased ground at the airport in order to construct previously approved airplane hangar

3. Richard Howe, Chairman

- *a) **Discussion/For Possible Action**: Ratification of a Letter to the RTC asking them to reconsider the routes of the I-11 corridor

B. ELECTED OFFICIALS

1. Mike Wheable, District Attorney

- *a) **Discussion/For Possible Action**: Approval to lease the County's interest in real property known as the Ely City Corrals to the Ely City Corral Association consistent with the terms approved by the Ely City Council

2. Burton Hilton, Assessor

- *a) **Discussion/For Possible Action**: Approval for authorization for Assessor to utilize Assessor Technology Fund to pay for unforeseen overtime for the week of December 9 - 14, 2019

3. Catherine Bakaric, Treasurer

- *a) **Discussion/For Possible Action**: Approval to order Title Searches to move forward with 2020 tax sale
- *b) **Discussion/For Possible Action**: Approval of Contract with Bid4Assessts to conduct online tax sales
- *c) **Discussion/For Possible Action**: Approval of Revised Investment Policy

4. Nichole Baldwin, County Clerk

- *a) **Discussion/For Possible Action**: Approval to schedule the 2020 NDOT County Workshop at 9am on April 15, 2020 at the Library or to select an alternative date if necessary
- *b) **Discussion/For Possible Action**: Approval of a Sales Agreement with DLB Systems Associates for IBM hardware and software maintenance from 1/18/2020 to 1/17/2021 in the amount of \$3,746.91
- *c) **Discussion/For Possible Action**: Approval of an Extended Warranty, Preventative Maintenance and Support Agreement with JAVS for a period of one year beginning November 1, 2019 in the amount of \$19,876.00

5. Stephen Bishop, Justice of the Peace

- *a) **Discussion/For Possible Action**: Approval to utilize \$3,000 of personnel/salary/wages expected surplus balance to compensate interns for assistance in eliminating historic backlog of conviction reports to Nevada Central Repository and clerical other tasks

C. DEPARTMENT HEADS

1. Kristi Rozich, Aquatic Center Director

- *a) **Discussion/For Possible Action**: Approval of a request for the DA to develop a contract with the assistance of the Aquatics Director to clarify and create guidelines for the White Pine County School District usage of the pool

2. **Lori Romero, Library Director/Senior Program Administrator**
- *a) **Discussion/For Possible Action:** Approval to accept the 2020 State Collection Development Grant in the amount of \$1,736 with no County match
 - *b) **Discussion/For Possible Action:** Approval to accept LSTA Newspaper Preservation Online Grant # 2019-31 in the amount of \$2,600 with a County match of \$260
 - *c) **Discussion/For Possible Action:** Approval to accept the E.L. Cord Foundation Grant in the amount of \$5,000 for an indoor/outdoor security camera system and/or for an all-in-one photo printing kiosk with no county match
 - *d) **Discussion/For Possible Action:** Approval to accept the Aging & Disability Services Division Grant # 17-000-04-24-20 in the amount of \$51,136 with a County match of \$6,906 for Homebound Meals
 - *e) **Discussion/For Possible Action:** Approval to accept the Aging & Disability Services Division Grant #17-000-07-1X-20 in the amount of \$31,876 with a County match of \$5,626 for Congregate Meals
3. **Cameron Kirkham, Director of Emergency Management**
- a) **Discussion/Update** from the Director of Emergency Management
 - *b) **Discussion/For Possible Action:** Ratification of Grant Award for Emergency Management Performance from the Department of Public Safety's Division of Emergency Management for Personnel/Fringe Benefits in the amount of \$20,000 for the period of October 1, 2018 through September 30, 2019. The required County match amount is \$20,000 and it will be provided through the following funding source: General Fund
4. **Bill Calderwood, Public Works Director**
- a) **Discussion/Update** on the McGill house demolition at 16 Avenue A
5. **Tim Bunch, Human Resources Director**
- *a) **Discussion/For Possible Action:** Approval to ratify Internal and External job position postings for the Executive Legal Assistant position per WPC District Attorney, Michael Wheable
 - b) **Discussion only-** regarding Attorney General's Office pre-audit walk, findings and concerns related to EEOP reporting and impact on grants
 - *c) **Discussion/For Possible Action:** Approval of Policy amendments regarding annual leave pay-out or carry over regarding employees who are impacted due to open Worker's Compensation claims status. WPC Policy 6.5.10

6. Elizabeth Frances, Finance Director

- *a) Discussion/For Possible Action: Approval of three-year employment agreement between the County and Randy Long, Golf Professional**
- *b) Discussion/For Possible Action: Ratification of 2019 Shooting Range Grant Award from The Nevada Department of Wildlife in the amount of \$51,998 for the period of July 1st, 2019 through June 30th, 2020. The required County match amount is \$17,333 and it will be provided through the following funding source: In-Kind donations & volunteer hours**
- *c) Discussion/For Possible Action: Approval of Resolution 2019-57 to Augment the Senior Center Fund and Capital Improvement Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$20,000 and \$80,000 respectively to cover engineering, permitting & other costs for the Senior Center remodel with construction funded through a Pennington Foundation Grant**
- *d) Discussion/For Possible Action: Approval of Resolution 2019-56 to Augment the General Fund from unanticipated and unbudgeted revenues from Lincoln County for reimbursable travel related expense for Juvenile Probation in the amount of \$600**
- *e) Discussion/For Possible Action: Approval of Mount Wheeler Power easement agreement for Justice Center Project**
- *f) Discussion/For Possible Action: Approval of Resolution 2019-59 to Augment the General Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$19,190 for a new maintenance worker effective 3/1/2020 to assist with routine workload during construction of the Justice Center Project so senior maintenance personnel can provide owner oversight on the project**
- *g) Discussion/For Possible Action: Approval of monthly financial reports for November 2019**
- *h) Discussion/For Possible Action: Approval to reappoint PTNA subgroup membership for White Pine County from Catherine Bakaric to Elizabeth Frances**
- *i) Discussion/For Possible Action: Direction on concerns relevant to the State of Nevada 20 year population projections for White Pine County**
- *j) Discussion/For Possible Action: Direction related to Community Economic Development Strategy (CEDs) process as it relates to resiliency planning for White Pine County**

*k) Discussion/For Possible Action: Direction regarding expedited permitting, waiving of permit fees and franchise agreement for potential broadband provider in White Pine County

*l) Discussion/For Possible Action: Approval of the Quarterly Grant Reports

7. Lance Gale, Airport Manager

*a) Discussion/For Possible Action: Approval to respond to the FAA's notification the Ely Airport of possible closure of Instrument Flight Procedure Cancellation and closure of the Airport VOR/DME services. They have given the Airport 30 days to respond to the FAA (Elizabeth Houghton, Western Flight Procedure Team). This action would greatly affect all air traffic to the Ely Airport including all Commercial Users to the Airport. Notice was received (12-5-19)

3. CONSENT AGENDA

The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.

*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.

*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.

*d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

*a) Discussion/For Possible Action: Approval of minutes from the regular County Commission Meeting held:

- November 13, 2019

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission

* Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 5th day of December, 2019 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecountv.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin