

White Pine County Board of County Commissioners

COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA

DATE: Wednesday, September 8, 2021
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

This County Commission Meeting is going to be available via Zoom meeting. Please enter the following link in your web browser, or access it from this agenda at whitepinecounty.net.

Join Zoom Meeting

<https://us02web.zoom.us/j/81033492670?pwd=LzZucTk3dW5NTVlReHhtSzQyemlSdz09>

Dial: 1 408 638 0968 Meeting ID: 810 3349 2670 Passcode: 781350

***ASTERISK (*) DENOTES POSSIBLE ACTION ITEM**

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission & Fire Commission Meeting on September 8, 2021, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/SILENT INVOCATION

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will temporarily recess the regular County Commission Meeting for a meeting of the White Pine County Fire Commission.

A. 9:05 A.M. FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **Discussion/Update** on Fire District Progress. Brett North, Fire Chief & Pat Stork, Ely FD Fire Chief
- *2) **Discussion/For Possible Action:** Approval of the request for a new liaison for the White Pine County Fire District and Emergency Management. Fire Chief Brett North
- *3) **Discussion/For Possible Action:** Approval of Resolution 2021-76 to augment the FY2022 Fire District General Fund budget from unanticipated and unbudgeted beginning fund balance in the amount of \$15,000 to pay for the increase in the amount due to the City of Ely for contract fire/EMS services. Elizabeth Frances, Finance Director
- *4) **Discussion/For Possible Action:** Approval of Resolution 2021-75 to augment the FY2022 Fire District General Fund budget from unanticipated and unbudgeted beginning fund balance in the amount of \$103,637 to pay for the purchase of cardiac monitors which was started in FY2021 and completed in FY2022. Elizabeth Frances, Finance Director
- *5) **Discussion/For Possible Action:** Approval of monthly financial reports for August 2021. Elizabeth Frances, Finance Director
- *6) **Discussion/For Possible Action:** Approval of minutes from the following Fire Commission Meetings:
 - July 14, 2021
 - Special July 28, 2021
 - August 11, 2021

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. NEVADA SECRETARY OF STATE

- 1) Discussion Only: regarding voter education outreach in White Pine County. Deputy of Elections, Mark Wlaschin

C. 10:00 A.M. COMMUNITY DEVELOPMENT BLOCK

GRANT PUBLIC HEARING #2

- 1) [CDBG PUBLIC HEARING #2](#)-Discussion and public input on possible activities to be included in applications for funding under next fiscal year's (July 1, 2022 to June 30, 2023) State Community Development Block Grant Program. Elizabeth Frances, Finance Director

2. ITEMS FROM ELECTED OFFICIALS AND

DEPARTMENT HEADS:

A. COUNTY COMMISSION

1. Ian Bullis, Commissioner

- *a) Discussion/For Possible Action: Approval to engage with Joey Gilbert's law firm to explore options to protect the rights of White Pine County residents and businesses against outside entities

2. Travis Godon, Vice Chairman

- *a) Discussion/For Possible Action: Approval to give direction in regards to County Building and Planning Services in light of the recent resignation from the Building Official

B. ELECTED OFFICIALS

1. Burton Hilton, Assessor

- *a) [Discussion/For Possible Action](#): Approval to record a deed reverting Lots 1 and 18 of Block 22, New Ruth Town site, Assessor's Parcel Number 003-044-01, commonly known as the New Ruth Club, back to White Pine County due to non-compliance of Simplistic Solutions, LLC to obtain certificate of Occupancy in the time set in the Recorder's Office Document Number 0375590, filed on 9/15/2017

2. Nichole Baldwin, County Clerk

- *a) [Discussion/For Possible Action](#): Approval to accept the resignation of Ramona Maestes from her seat on the Wildlife Management Advisory Board

- *b) **Discussion/For Possible Action:** Approval to accept the resignation of Brad Simpson from his seat on the Regional Planning Commission

C. **DEPARTMENT HEADS**

1. **Elizabeth Frances, Finance Director**

- *a) **Discussion/For Possible Action:** Approval of Information Technology Engineer job description
- *b) **Discussion/For Possible Action:** Approval of Information Technology Engineer Pay Scale
- *c) **Discussion/For Possible Action:** Approval to begin recruiting efforts for Information Technology Engineer
- *d) **Discussion/For Possible Action:** Approval of monthly financial reports for August 2021
- *e) **Discussion/For Possible Action:** Approval of Resolution 2021-54 to augment the Fiscal Year (FY) 2022 General Fund budget from unanticipated and unbudgeted beginning fund balance by \$1,000,000 to transfer to the Capital Improvements Fund (081) in anticipation of renovation of the historic courthouse
- *f) **Discussion/For Possible Action:** Approval of Resolution 2021-79 to augment the Agricultural District #13 Fund budget from unanticipated and unbudgeted Fiscal Year (FY) 2022 beginning fund balance in the amount of \$38,000 to assist in covering the costs of sponsored events to be held at the fairgrounds
- *g) **Discussion/For Possible Action:** Approval of Resolution 2021-80 to augment the SB74 Fund budget from unanticipated and unbudgeted Fiscal Year (FY) 2022 beginning fund balance in the amount of \$1,650,000 to correct the FY2022 budget for the Justice Center Project based on final FY2021 progress billings from various contractors
- *h) **Discussion/For Possible Action:** Approval of Resolution 2021-81 to utilize \$320 from General Fund Contingency to cover the costs of commission postage for notices to businesses in White Pine County

- *i) **Discussion/For Possible Action:** Approval of Resolution 2021-78 to augment the General Fund budget from unanticipated and unbudgeted Fiscal Year (FY) 2022 beginning fund balance in the amount of \$1,931 to pay for safety railings on the ends of the grandstands at the McGill Ballfield authorized in FY2021 but completed in FY2022
- *j) **Discussion/For Possible Action:** Approval of Resolution 2021-77 to augment the General Fund budget from unanticipated and unbudgeted Fiscal Year (FY) 2022 beginning fund balance in the amount of \$11,585 to pay for an asbestos survey of the historic courthouse authorized in FY2021 but completed in FY2022
- *k) **Discussion/For Possible Action:** Approval of Resolution 2021-55 to augment the General Fund budget from unanticipated and unbudgeted Fiscal Year (FY) 2022 beginning fund balance in the amount of \$24,425 to purchase a repeater required to facilitate effective emergency communications within White Pine County
- *l) **Discussion/For Possible Action:** Approval to Ratify the Grant Application To The Nevada State Parks Recreational Trails Program For Funding of a Planning Phase In The Amount Of \$8,000. The Required County Match Amount Is \$2,000
- *m) **Discussion/For Possible Action:** Approval to ratify the Grant Application To The American Rescue Plan Airport Improvement Program For Funds That Will Assist Airport Sponsors To Address The COVID-19 Public Health Emergency In The Amount Of \$22,000. The Required County Match Amount Is \$0
- *n) **Discussion/For Possible Action:** approval of extension #5 to the agreement with the Community Development Block Grant for the White Pine County slum /blight property abatement project 18/ACQ/09 to provide a time extension through December 31, 2021
- *o) **Discussion/For Possible Action:** Approval of a grant agreement with CDBG for \$7,470 for the purchase of equipment for the Office of Public Health with no County match

- *p) **Discussion/For Possible Action:** Approval to post internally and externally for the vacant Deputy Clerk position in accordance with the process outlined in the negotiated agreement between White Pine County and the International Union of Operating Engineers Local Union No. 3, AFL-CIO

3. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.
- *c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/For Possible Action: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) **Discussion/For Possible Action:** Approval of minutes from the County Commission Meeting held:
 - August 11, 2021

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:
Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

Affidavit:
I, Nichole Baldwin, did on the 1st day of September, 2021 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission & Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the Public Safety Building, the White Pine County Library, the White Pine County Administration Building, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available outside the office of the White Pine County Clerk at 801 Clark Street, Suite 4, Ely, NV 89301

Nichole Baldwin