

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & SPECIAL FIRE COMMISSION MEETING AGENDA



DATE: Wednesday, May 22, 2019
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Special Fire Commission Meeting on May 22, 2019, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/SILENT INVOCATION

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Special Meeting with the White Pine County Fire Commission.

A. 9:15 A.M. SPECIAL FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **PUBLIC HEARING/Discussion**: The White Pine County Board of Commissioners will take comments from the Public on the Tentative Budget for FY2019-2020 for the White Pine County Fire Protection District. Elizabeth Frances, Finance Director

- *2) **Discussion/For Possible Action**: Approval of the FY2020 White Pine County Fire Protection District Budget as Outlined During the Public Budget Hearing. Elizabeth Frances, Finance Director

- *3) **Discussion/For Possible Action**: Approval to purchase training material for Ambulance Driver Training for \$513.75. Mike Wheable, District Attorney

- 4) **Discussion/Update** of White Pine County volunteer station rosters as requested by Fire Commissioners. Tim Bunch, HR Director

- *5) **Discussion/For Possible Action**: Approval to accept and approve newly created Interim Fire District Administrative Coordinator position until District Fire Chief is hired and in place. Tim Bunch, HR Director

- *6) **Discussion/For Possible Action**: Approval for compensation at \$24.00 per hour for newly created Interim Fire District Administrative Coordinator position not to exceed 1039 hours until District Fire Chief is hired and in place in order to follow PERS directive. Effective May 30th. Tim Bunch, HR Director

- *7) **Discussion/For Possible Action**: Approval to transfer the water tender 121, VIN# 4P1CTO2S3WA000829 to the McGill VFD. Richard Howe, Commission Chairman

- *8) **Discussion/For Possible Action**: Approval of addendum and/or modification to the original language in the Interlocal Agreement for Fire/EMS Services dated April 11, 2019 for legal purposes.. Elizabeth Frances, Finance Director; Michael Wheable, District Attorney

- *9) **Discussion/For Possible Action**: Approval of minutes from the following Fire Commission Meetings:
 - Special April 19, 2019
 - Special April 24, 2019

PUBLIC COMMENT

The Chairman will adjourn the special meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. FISCAL YEAR 2019-2020 BUDGET

- 1) **PUBLIC HEARING/Discussion**: The White Pine County Board of Commissioners will take comments from the Public on the Tentative Budgets for FY2019-2020 for White Pine County and the Towns of Lund, McGill and Ruth. Elizabeth Frances, Finance Director
- *2) **Discussion/For Possible Action**: Approval of the FY2020 Budgets for White Pine County and the Towns of Lund, McGill and Ruth as Outlined During the Public Budget Hearing. Elizabeth Frances, Finance Director

C. 9:45 A.M. NEVADA DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY

- 1) **Discussion/Presentation**: by Caleb Cage, Chief of the Nevada Division of Emergency Management and Homeland Security Advisor, on the role of the Emergency Manager for White Pine County, the State's role, emergency management grants and changes should the County not hire a local Emergency Manager. Caleb Cage; Elizabeth Frances, Finance Director

D. 10:30 A.M. BUILDING AND PLANNING

- *1) **PUBLIC HEARING/Discussion/For Possible Action**: The White Pine Board of County Commissioners will take public comment and consider approval of an application for a Conditional Special Use Permit. The Applicant, Richard Rowley, wishes to construct a Single-family Dwelling on the property. This property is currently zoned C-3 (Highway Commercial District). The subject property is 220 South Saval Avenue, Township 13N, Range 70E Section 9, Block 26, Lots 7, 8 & 9, Baker, Nevada. The Assessor Parcel Number is 005-121-06. Brad Christiansen, Building Official

E. 10:45 A.M. ROAD COMMISSION

- 1) **Discussion/Update**: on primary and secondary roads within White Pine County and County facilities, completed and future projects, communication with Corporations and Governmental Agencies. Bill Calderwood, Public Works Director
- *2) **Discussion/For Possible Action**: Approval of the April 24, 2019 Road Commission Minutes

F. 11:00 A.M. NEVADA REPUBLICAN CENTRAL COMMITTEE-WHITE PINE COUNTY

- 1) **Discussion/Update**: on the process to fill the vacant Commission Seat #2. Mike Kneese, Chairman

2. ITEMS FROM ELECTED OFFICIALS AND

DEPARTMENT HEADS:

A. ELECTED OFFICIALS

1. Mike Wheable, District Attorney

- *a) Discussion/For Possible Action: Approval to purchase training material for Ambulance Driver Training for \$513.75**

2. Catherine Bakaric, Treasurer

- *a) Discussion/For Possible Action: approval of all or part of the procurement procedures required by NDOT for utilization of the TAP Grant for the Baker Multiuse Path**
- *b) Discussion/For Possible Action: Approval of Return of Sale of Real estate**
- *c) Discussion/For Possible Action: Approval to select a Commissioner Liaison to the CEDS Committee**
- *d) Discussion/For Possible Action: Approval of a Request for closure of Clark Street and 8th Street From Friday August 2, 2019 at 7am to Sunday August 4, 2019 at 4pm for the annual Arts in the Park**

3. Nichole Baldwin, County Clerk

- *a) Discussion/For Possible Action: Update on correspondence from Town Councils regarding holding Special Fire Commission Meetings at their locations and Approval to set those meetings as per received feedback**

B. DEPARTMENT HEADS

1. Tim Bunch, Human Resources Director

- *a) Discussion/For Possible Action: Approval to ratify FT Lifeguard position internal posting due to the immediate loss of a FT lifeguard**
- *b) Discussion/For Possible Action: Approval to ascertain from Leavitt Group (Insurance brokerage) most appropriate Health Care coverage to align with in order to provide the greatest options and fiscal responsibility for the employees and the County budget**
- *c) Discussion/For Possible Action: Approval To recruit immediately for Equipment Operator Sr. at the Road Dept. due to immediate resignation**

2. Elizabeth Frances, Finance Director

- *a) **Discussion/For Possible Action:** Approval of addendum and/or modification to the original language in the Interlocal Agreement for Fire/EMS Services dated April 11, 2019 for legal purposes. Elizabeth Frances, Finance Director; Michael Wheable, District Attorney
- *b) **Discussion/For Possible Action:** Approval of Monthly Financial Reports for April 2019
- *c) **Discussion/For Possible Action:** Approval of 100% Design Documents on the Justice Center Project. Elizabeth Frances, Finance Director; Michael Wheable, District Attorney

3. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) **Discussion/For Possible Action:** to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- *b) **Discussion/For Possible Action:** Approval of Payroll for County Elected Officials.
- *c) **Discussion/For Possible Action:** Approval of HR Transmittal for Payroll Changes.
- *d) **Discussion/For Possible Action:** Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) **Discussion/For Possible Action:** Approval of Amendment 1 to the ongoing Interlocal/Intralocal Contract for Services between White Pine County and the Department of Health and Human Services Aging and Disability Services Division which revises Attachment B-service billing, which currently reflects services and rates and will change to reflect and indicate current rates on the website without amending county contracts in case of rate changes
- *b) **Discussion/For Possible Action:** Approval to send comments from PLUAC regarding the Silver State OHV Trail to the BLM. Elaine Calderwood, Secretary
- *c) **Discussion/For Possible Action:** Approval to use back roads to divert traffic during the Lund Pioneer celebration parade on Saturday, July 20, 2019. Christiann Griffin
- *d) **Discussion/For Possible Action:** Approval of minutes from the April 24, 2019 Regular County Commission Meeting

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matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 16th day of May, 2019 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission & Special Fire Commission Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin