

Nichole Baldwin, Ex-Officio Clerk of the Board

**White Pine County
Board of County Commissioners**

**WHITE PINE COUNTY COMMISSION &
FIRE COMMISSION MEETING AGENDA**



DATE: Wednesday, February 13, 2019
TIME: 9:00 a.m.
**PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada**

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendaed at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 1/2 hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission and Fire Commission Meeting on February 13, 2019, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

The Chairman will recess the Regular County Commission Meeting for a Meeting with the White Pine County Fire Commission.

A. 9:05 A.M. FIRE COMMISSION MEETING

PUBLIC COMMENT

- 1) **Discussion/Update** on Fire District Progress. Tim Regan, Fire Chief
- *2) **Discussion/For Possible Action**: Approval of Resolution 2019-04 to Augment the White Pine County Fire Protection District Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$46,500 and to Increase Equipment Over \$5,000 by the Same Amount in Order to Replace the Emergency Management Vehicle Utilized by the Fire Chief in the Past Under a Shared Position. Elizabeth Frances, Finance Director
- 3) **Discussion/Update** regarding 2018 Workman's Compensation Claims to be posted per Dept. of Labor guidelines. Tim Bunch, HR Director
- *4) **Discussion/For Possible Action**: Approval of Monthly Financial Reports for January 2019. Elizabeth Frances, Finance Director
- *5) **Discussion/For Possible Action**: Approval of minutes from the following Fire Commission Meetings:
 - January 9, 2019

PUBLIC COMMENT

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

B. 9:30 A.M. PUBLIC HEARINGS ON CERTIFICATION OF ROADS AND PASSAGE OF ORDINANCE 498

- 1) a) **PUBLIC HEARING/Discussion**: The White Pine County Board of Commissioners will receive public comment regarding the approval of Certification of Roads within White Pine County, Nevada pursuant to NRS 365.550. Martin Troutt, Public Works Lead Supervisor-Roads
- *b) **Discussion/For Possible Action**: Approval to certify roads within White Pine County, Nevada pursuant to NRS 365.550. Martin Troutt, Public Works Lead Supervisor-Roads
- *2) **PUBLIC HEARING/Discussion/For Possible Action**: White Pine County Board of Commissioners will take public comment regarding and consider approval of the proposed Ordinance 498, Bill No. 01.23.2019, an ordinance amending Title 4 and Title 10 of the White Pine County Code repealing all provisions of White Pine County's business licensing scheme unrelated to marijuana establishments and reorganizing the remaining provisions under Chapter 10.62 of the White Pine County Code. Vice Chairman Travis Godon

C. 10:00 A.M. JUSTICE CENTER PRESENTATION

- 1) **PRESENTATION/Discussion/Update**: Presentation of Justice Center Project Schematic Design. Presenter(s): Byron Smith, LCA; Marty Harpster, CORE; Elizabeth Frances, Mike Wheable, Scott Henriod
- *2) **Discussion/For Possible Action**: Approval of Justice Center Project Schematic Design as Presented and Authorization to Proceed with Design Development Documents

D. 10:30 A.M. BUILDING AND PLANNING DEPARTMENT

- *1) **PUBLIC HEARING/Discussion/For Possible Action**: Consideration for approval of a proposed Application for a Variance. The applicant is Yesco Outdoor Media. The owners are Charles and Bessie Gledhill. The subject property is Township 25N, Range 65E, Section 10, (Lages Junction) White Pine County, Nevada. The Assessor Parcel Numbers 008-120-01. The Applicant wishes to install 30' tall billboard on the property. Brad Christiansen, Building Official

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSIONERS

1. Travis Godon, Commission Vice Chairman

- a) **Discussion Only** on funding for the White Pine Horse Races
- *b) **Discussion/For Possible Action**: Approval to dedicate extra funds or manpower to help the Horse Races with items they feel need to be addressed via AG 13. Bill Panagopolous, AG 13 Chairman, and Travis Godon Commission Vice Chair

B. ELECTED OFFICIALS

1. Burton Hilton, Assessor

- *a) **Discussion/For Possible Action**: Approval to accept and approve the Special Assessments for the Fiscal Year 2019-2020 on the following State of Nevada, Division of Water Resources lists, according to NRS §§ 533.280, 533.285, 533.290 Humboldt River Distribution \$535.05, White River Distribution \$3,341.26
- *b) **Discussion/For Possible Action**: Approval to Accept and Approve the Lund Irrigation Company 2019-2020 Special Assessments for: Lund Stream \$1,635.50, Home Ranch \$3,654.50, Lund Field Stream \$3,349.00

- *c) **Discussion/For Possible Action**: Approval to Accept and Approve the Special Assessments for the Fiscal Year 2019-2020 on the following State of Nevada, Division of Water Resources lists, according to NRS §§ 534.040. White River Groundwater Basin \$2,796.28, Steptoe Groundwater Basin \$13,033.96, and Huntington Groundwater Basin \$2,627.57

2. **Nichole Baldwin, County Clerk**

- *a) **Discussion/For Possible Action**: Approval to accept the appointment of Caroline McIntosh to the Golf Advisory Board by the White Pine Tourism and Recreation Board

C. **DEPARTMENT HEADS**

1. **Lance Gale, Airport Manager**

- *a) **Discussion/For Possible Action**: Approval of 2019 Airport Capital Improvement Project AIP 3-32-0006-023-2019 South Airport Parking Apron Project
- b) **Discussion Only**: regarding letter of appreciation from the Airport Advisory Board

2. **Lori Romero, Library Director/Senior Program Administrator**

- *a) **Discussion/For Possible Action**: Approval to Accept LSTA NASA StarNet Grant in the Amount of \$474 for travel to training with a match of \$48 coming from Friends of the Library
- *b) **Discussion/For Possible Action**: Ratification to Accept Aging and Disability Services Division Grant #17-000-57-NX1-9 in the Amount of \$9310.00 with no Match for Commodities
- *c) **Discussion/For Possible Action**: Ratification to Accept Aging and Disability Services Division Grant #17-000-57-NX-19 Confidentiality Addendum

3. **Timothy Bunch, Human Resources Director**

- *a) **Discussion/For Possible Action**: Approval-Ratification of internal posting for full-time Justice Court Clerk upon receipt of resignation of Annette Marshall, effective February 6th, 2019
- b) **Discussion/Update** regarding 2018 Workman's Compensation Claims to be posted per Dept. of Labor guidelines
- *c) **Discussion/Possible motion** to hold a closed session to discuss negotiations with the White Pine County Sheriff's Employee's Association pursuant to NRS 288.220

- *d) **Discussion/Possible motion** to approve Tim Bunch-Human Resources Director, Michael Wheable District Attorney and Elizabeth Frances Finance Director to negotiate on behalf of White Pine County with the White Pine County Sheriff's Employee's Association
- *e) **Discussion/For Possible Action:** Approval to accept resignation of Emily Willard as Secretary of the White Pine County Public Land Users Advisory Committee (PLUAC) and White Pine County Water Advisory Committee (WAC), effective February 26, 2019
- *f) **Discussion/ For Possible Action:** Approval to recruit for replacement PLUAC & WAC Secretary due to resignation of Emily Willard
- *g) **Discussion/For Possible Action:** Approval of amended job description for Appraiser Trainee as reviewed by Assessor & HR
- *h) **Discussion/For Possible Action:** Approval of amended job description for Appraiser I, as reviewed by Assessor & HR
- *i) **Discussion/For Possible Action:** Approval of amended job description for Appraiser II, as reviewed by Assessor & HR
- *j) **Discussion/For Possible Action:** Approval of amended job description for Senior Appraiser as reviewed by Assessor &HR
- *k) **Discussion/For Possible Action:** Approval of job description for Chief Deputy Assessor as reviewed by Assessor & HR

4. Elizabeth Frances, Finance Director

- *a) **Discussion/For Possible Action:** Approval to Submit a Waiver to Prevent White Pine County's Removal from the Supplemental City-County Relief Tax Guaranteed Status to the Department of Taxation
- *b) **Discussion/For Possible Action:** Approval of the Quarterly Grant Reports
- *c) **Discussion/For Possible Action:** Approval of Monthly Financial Reports for January 2019
- *d) **Discussion/For Possible Action:** Approval of Job Description for Court Security Officer
- *e) **Discussion/For Possible Action:** Approval of Pay Rate for Court Security Officers
- *f) **Discussion/For Possible Action:** Approval to Recruit and Retain Temporary, On-Call Court Security Officers and Bailiffs in Order to Cover Unanticipated Absences with Funding to Come from Contingency as Necessary

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) **Discussion/For Possible Action:** to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- *b) **Discussion/For Possible Action:** Approval of Payroll for County Elected Officials.
- *c) **Discussion/For Possible Action:** Approval of HR Transmittal for Payroll Changes.
- *d) **Discussion/For Possible Action:** Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) **Discussion/For Possible Action:** Approval to close Clark Street from 8th Street to 10th Street and 8th Street from Aultman Street to Clark Street on Friday, May 17, 2019 and Friday, September 13, 2019 from 8:00 a.m. to 1:00 p.m. for the Silver State Classic Challenge road race. Bunny Hill

- *b) **Discussion/For Possible Action:** Approval of minutes from the following County Commission meeting:
 - January 9, 2019
 - January 23, 2019

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 7th day of February, 2019 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Special Joint Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin